



210 2nd Avenue South
 Marwayne AB T0B 2X0
 Updated: 2022/08/10
 W: www.marwayne.ca

Marwayne Community Hall Rental Form

Group and/or Person Booking Event		Event Date	
Phone Number(s) and Email Address		Deposit Paid	
Facility Tour Completed By		Fees Paid	

ENTIRE HALL

Type	Details	Rate	Required (✓)
2 Day Rental Friday at 6:00pm to Sunday at 2:00pm	Cenovus room only available on Saturday. Flexible hours if available on other days. Non-refundable deposit of \$200.00 due at time of booking.	\$900.00	
1 Day Rental Friday or Saturday	Non-refundable deposit of \$200.00 due at time of booking.	\$600.00	
Funeral Services	Cenovus room and bar not included. Set up fee included. Food served in main hall if possible.	\$300.00	
New Years Eve Special price	Non-refundable deposit of \$200.00 due at time of booking.	\$100.00	
Inclusions:	Haute cuisine kitchen, bar, Riverhill patio, AV room & Cenovus room (only on Saturday)		
Exclusions:	Hames family stage		

MAIN HALL

Type	Details	Rate	Required (✓)
Weekday Rental With bar	Non-refundable deposit of \$200.00 due at time of booking.	\$400.00	
Weekday Rental Without bar	Non-refundable deposit of \$200.00 due at time of booking.	\$300.00	
Dishwasher, oven or stove (each)	Non-refundable deposit of \$200.00 due at time of booking.	\$50.00	
Inclusions:	Haute cuisine kitchen, bar, Riverhill patio & AV room		
Exclusions:	Cenovus room, Hames family stage & Use of dishwasher, oven or stove		

CENOVUS ROOM			
Type	Details	Rate	Required (✓)
Day or Evening	Non-refundable deposit of \$200.00 due at time of booking.	\$200.00	
Exclusions:	Use of dishwasher, oven or stove		

EXTRAS			
Type	Details	Rate	Required (✓)
Pop	Corkage fee. Includes ice.	\$1.00/person	
Glass plates, cutlery & wine glasses		\$1.00/setting	
Screen & projector	Funerals exempt.	\$50.00/event	
Dishwasher, oven or stove	Included in entire hall rental only.	\$50.00/each	
Ceiling magnets & pole		\$50.00	
Riverhill patio Weekday or Weekend	Can only be booked 30 days in advance if hall is not booked.	\$200.00	
Hames family stage, Doull Site & Lloyd Co-op Dressing Rooms	Required for bands, DJs, dance performances, theatre, etc.	\$150.00	
Damage Deposit	Required for all bookings except funerals. Due 1 month in advance of event.	\$500.00	

TOTAL FEES FOR THIS BOOKING

\$ _____

Terms & Conditions

- No discount for non-profit groups
- Prices subject to change
- Booking deposit will be subtracted from final payment but is non-refundable if the event is cancelled
- For weekend bookings, a tour is scheduled on Friday mornings
- Permits and insurance is required prior to obtaining keys
- Post event tour must be conducted before the damage deposit refund cheque is mailed
- Marwayne Agricultural Society groups and the Village of Marwayne receive a 50% discount on all rentals
- Rentals include use of:
 - 24 – 60" round tables
 - 42 – 96" x 30" rectangular tables
 - 14 – 60" x 30" rectangular tables
 - 400 – beige high back chairs (not for use on patio)
 - 200 – gray cushioned chairs (can be used on patio)