



# Village of Marwayne

## Agenda

Regular Village Council Meeting  
 Monday, July 15, 2024 @ 7:00 PM  
 ATB Financial Boardroom

	Page
1 CALL TO ORDER	
2 ADDITIONS	
3 ADOPTION OF AGENDA	
3.1 July 15, 2024 Regular Village Council Meeting	
<b>Be it resolved that the July 15, 2024 Regular Village Council Meeting Agenda be approved as presented.</b>	
4 ADOPTION OF MINUTES	
4.1 June 10, 2024 Regular Village Council Meeting	3 - 5
<b>Be it resolved that the June 10, 2024 Regular Village Council Meeting Minutes be approved as presented.</b>	
5 DELEGATIONS/PUBLIC HEARINGS	
5.1 Sergeant Mark Cusack from the Kitscoty Royal Canadian Mounted Police Detachment	
6 KEY STRATEGY: ADDRESSING SERVICE NEEDS	
6.1 Public Works Foreman Report	6
<b>Be it resolved that the Public Works Foreman Report be received as information.</b>	
6.2 Regional Water Operator Report	7
<b>Be it resolved that the Regional Water Operator Report be received as information.</b>	
7 KEY STRATEGY: SAFE & CARING COMMUNITY	
7.1 Tree Removal adjacent to the Fire Hall	8 - 10
<b>Be it resolved that the Village of Marwayne cost share the tree removal adjacent to the Fire Hall at a rate of \$ _____ plus GST.</b>	
8 KEY STRATEGY: PLANNING FOR GROWTH & CHANGE	
8.1 Variance Request from Beauty from Bees	

**Be it resolved that the Land Use Bylaw Variance Request from Beauty from Bees be received as information.**

9 KEY STRATEGY: PURSUING OPERATIONAL & ORGANIZATIONAL EXCELLENCE

10 ADMINISTRATIVE REPORTS

10.1 Councillor Reports

**Be it resolved that the Councillor Reports be received as information.**

10.2 Chief Administrative Officer Report

11 - 12

**Be it resolved that the Chief Administrative Officer Report be received as information.**

11 FINANCIAL

11.1 Cheque Distribution Report

13

**Be it resolved that the Accounts Payable Invoices being over \$5,000.00 but within budget be approved and authorized to be paid as presented. Be it further resolved that the Accounts Payable Invoices being less than \$5,000.00 but within budget be received as information.**

11.2 Bank Reconciliation Report

**Be it resolved that the May and June 2024 Bank Reconciliation Reports be received as information.**

11.3 Monthly Utility Bill Report

14

**Be it resolved that the June 2024 Utility Bill Report be received as information.**

12 CORRESPONDENCE

12.1 Letter from Olga Kovaluk re: Rain Barrel Rebate Program

15 - 16

**Be it resolved that the Letter from Olga Kovaluk be received as information.**

13 CONFIDENTIAL

14 SETTING OF THE NEXT MEETING

14.1 **August 19, 2024 at the Village of Marwayne Administration Office ATB Financial Boardroom**

15 ADJOURNMENT



210 2<sup>nd</sup> Avenue South, Box 113  
Marwayne AB T0B 2X0  
P: 780-847-3962 F: 780-847-3324  
E: [admin@marwayne.ca](mailto:admin@marwayne.ca) W: [www.marwayne.ca](http://www.marwayne.ca)

**Minutes of the Regular Meeting of the Council of the Village of Marwayne**  
In the Province of Alberta, held on Monday June 10<sup>th</sup>, 2024  
Commencing at 7:00 PM in the ATB Financial Boardroom

**PRESENT**

Mayor Chris Neureuter  
Councillors Roger Parkyn and Ashley Rainey  
Chief Administrative Officer Shannon Harrower

**1. CALL TO ORDER**

Mayor C. Neureuter called the June 10<sup>th</sup>, 2024 Village of Marwayne Council Meeting to order at 6:54 p.m. with all members in attendance.

**2. ADOPTION OF AGENDA**

**June 10<sup>th</sup>, 2024 Council Meeting Agenda**

**2024-06-01**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the June 10<sup>th</sup>, 2024 Village Council Meeting Agenda be approved with the following additions as presented:

- Thorhild County Canada Post Outlet Article.

**CARRIED**

**3. ADOPTION OF MINUTES**

**May 13<sup>th</sup>, 2024 Council Meeting Minutes**

**2024-06-02**

**Moved By Councillor R. Parkyn**

Be it resolved that the May 13<sup>th</sup>, 2024 Village of Marwayne Regular Village Council Meeting Minutes be approved as presented.

**CARRIED**

**4. KEY STRATEGY: ADDRESSING SERVICE NEEDS**

**Public Works Foreman Report**

**2024-06-03**

**Moved By Councillor R. Parkyn**

Be it resolved that the Public Works Foreman Report be received as information.

**CARRIED**

**Regional Water Operator Report**

**2024-06-04**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the Regional Water Operator Report be received as information.

**CARRIED**



210 2<sup>nd</sup> Avenue South, Box 113  
Marwayne AB T0B 2X0  
P: 780-847-3962 F: 780-847-3324  
E: [admin@marwayne.ca](mailto:admin@marwayne.ca) W: [www.marwayne.ca](http://www.marwayne.ca)

**5. KEY STRATEGY: SAFE & CARING COMMUNITY**

**Water Conservation Program**

**2024-06-05**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the Village of Marwayne encourage water conservation by providing a \$50.00 utility bill credit in exchange for the purchase of rain barrels by residents, to a maximum of \$100.00.

**CARRIED**

**ADDITION: Thorhild County Canada Post Outlet Article**

**2024-06-06**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the Thorhild County Canada Post Outlet Article be received as information.

**CARRIED**

**6. ADMINISTRATIVE REPORTS**

**Councillor Reports**

**2024-06-07**

**Moved By Councillor R. Parkyn**

Be it resolved that the Councillor Reports be received as information.

**CARRIED**

**Chief Administrative Officer Report**

**2024-06-08**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the Chief Administrative Officer Report be received as information.

**CARRIED**

**7. FINANCIAL**

**Cheque Distribution Report**

**2024-06-09**

**Moved By Councillor R. Parkyn**

Be it resolved that the Accounts Payable Invoices being over \$5,000 but within budget be approved and authorized to be paid as presented. Be it further resolved that the Accounts Payable Invoices and Credit Card Expenses being less than \$5000 but within budget be received as information.

**CARRIED**

**Monthly Utility Bill Report**

**2024-06-10**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the May 2024 Utility Bill Report be received as information.

**CARRIED**



210 2<sup>nd</sup> Avenue South, Box 113  
Marwayne AB T0B 2X0  
P: 780-847-3962 F: 780-847-3324  
E: [admin@marwayne.ca](mailto:admin@marwayne.ca) W: [www.marwayne.ca](http://www.marwayne.ca)

**Marwayne Fire & Rescue Financial Statement**

**2024-06-11**

**Moved By Councillor R. Parkyn**

Be it resolved that the Marwayne Fire and Rescue Financial Statement be received as information.

**CARRIED**

**8. CORRESPONDENCE**

**Local Government Fiscal Framework (LGFF) Letter**

**2024-06-12**

**Moved By Councillor R. Parkyn**

Be it resolved that the correspondence be received as information.

**CARRIED**

**8. CLOSED SESSION – CONFIDENTIAL**

**2024-06-13**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the Village of Marwayne move to a closed session at 7:41 p.m. with all members in attendance.

**CARRIED**

**FOIP Section 17 (1) – Advice from Officials**

**2024-06-14**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the Village of Marwayne revert to an open session at 8:02 p.m. with all members in attendance.

**CARRIED**

**9. NEXT MEETING**

**7:00 PM on July 15<sup>th</sup>, 2024 at the ATB Financial Boardroom**

**10. ADJOURNMENT**

Being that the June 10<sup>th</sup>, 2024 Council Meeting agenda matters for the Village of Marwayne have concluded, the meeting adjourned at 8:03 p.m.

**Approved this 15<sup>th</sup> day of July 2024.**

\_\_\_\_\_  
Chris Neureuter, Mayor

\_\_\_\_\_  
Shannon Harrower, CAO





Village of Marwayne  
Box 113, 210 2nd Ave N  
Marwayne, AB T0B 2X0

780-847-3962 P  
780-847-3324 F  
marwayne@mcsnet.ca

marwayne.ca

## Regional Operator report

### July 2024

#### **Common information:**

Monthly reports up to date.

Kitscoty operator training ongoing. Lead operator wrote level 1 exams. Other op enrolled in Level 1 prep course.

Regional operator took annual June 6<sup>th</sup> to 26<sup>th</sup>. Local operators covered operations with little or no problems.

Regional operator off half day personal time on June 27<sup>th</sup>.

Windshield on truck has been replaced.

Drinking water safety plans need to be updated in 2024.

Truck was damaged when pulling out of a tight parking spot. Repairs now complete.

Regional operator has been taken out of the on call rotation but will fill in when needed for annual vacation etc.

Alberta Health has changed the way they report bacteriological results back to us. Needed to update some sign in information in the electronic reporting system.

#### **Marwayne:**

Data for May 2024 was electronically submitted on AEP site.

Consumption remains low, minimum nighttime consumption down to 18.5 lpm at times. We still suspect a leak somewhere.

One service on 3<sup>rd</sup> Ave and one on 3<sup>rd</sup> street have leaks on home owner's side and are turned off right now.

Monitoring pump cycles when bulk water is used. Bi-systems was in to check.

Located the issue with lag pump on power failure, new parts were installed by Bi-Systems

Looked at some power pole relocations for Atco. No conflicts were found.

Local crew finished sewer flushing for the spring.

Marwayne spring lagoon discharge started May 27<sup>th</sup> 68" Sample taken May 28<sup>th</sup>. Results were well within the guidelines.



## **REQUEST FOR COUNCIL DECISION**

### **SUBJECT**

Tree Removal Cost Share

### **RECOMMENDATION**

Be it resolved that the Village of Marwayne cost share the removal of the trees located at Luncker's Plumbing, adjacent to the Fire Hall, for a total of \$2725.00 including GST.

### **BACKGROUND**

The Village of Marwayne has been approached by Luncker's Plumbing in regards to the 3 spruce trees located adjacent to the fire hall. Due to extreme weather conditions last year, one of the other trees on their property fell over and damaged a corner of the new fire hall addition. Regardless of the tree's location, it was the Village's responsibility to repair the damage. Further, given our deductible of \$2000, it was not worth filing an insurance claim.

As a means of being proactive, Luncker's Plumbing is going to have the 3 remaining trees removed by Lloyd's Limb Service on July 4. The Village has been asked to cost share the tree removal on a 50/50 basis for a total of \$2500.00 plus \$225.00 in GST.

In previous instances where trees have threatened Village infrastructure, the Village has agreed to cost share their removal.

### **IMPLICATIONS**

Extreme weather this summer and/or winter could result in one of the trees falling onto our newly constructed fire hall addition. In turn, depending on the severity of the damage, we would be required to file an insurance claim or pay for the damages.

### **ATTACHMENTS**

1. Quote from Lloyd's Limb Service



**Lloyd's Limb Service Inc.**  
 PO Box 3499  
 Vermilion Stn Main AB T9X 2B4  
 (780)870-7147  
 lloydslimbs@hotmail.com  
 GST/HST Registration No.: 800749525



**ADDRESS**  
 Lunkers Plumbing Inc.  
 111 Railway Avenue S.  
 Marwayne AB T0B 2X0

**SHIP TO**  
 Lunkers Plumbing Inc.  
 111 Railway Avenue S.  
 Marwayne AB T0B 2X0

**Estimate 1630**

**DATE 10-05-2024**

ACTIVITY	QTY	RATE	TAX	AMOUNT
<p><b>Tree Removal</b>                      Take down Spruce trees at side of building. Crane assisted tree removal, brush chipped logs staged and left on site.</p> <p>Site access required at plumbing shop, partial fire hall access blocked and street light disconnect required.</p>	1	4,500.00	GST	4,500.00

SUBTOTAL 4,500.00  
 GST @ 5% 225.00

**TOTAL \$4,725.00**

Accepted By

Accepted Date

We are committed to delivering a quality service that adheres to current industry standards and practices. Property evaluations offered are based on visual assessment only. The evaluation is no longer current past that moment in time. Varying biotic, abiotic and environmental conditions expose trees to failure constantly. No warranties, expressed or implied unless specifically detailed.

# AGENDA ITEM #7.1

**Lloyd's Limb Service Inc.**  
 PO Box 3499  
 Vermilion Stn Main AB T9X 2B4  
 (780)870-7147  
 lloydslimbs@hotmail.com  
 GST/HST Registration No.: 800749525

**BILL TO**  
 Lunkers Plumbing Inc.  
 111 Railway Avenue S.  
 Marwayne AB T0B 2X0

**SHIP TO**  
 Lunkers Plumbing Inc.  
 111 Railway Avenue S.  
 Marwayne AB T0B 2X0

**INVOICE 2993**

**DATE** 04-07-2024    **TERMS** Due on receipt

**DUE DATE** 04-07-2024

ACTIVITY	QTY	RATE	TAX	AMOUNT
<b>Tree Removal</b> Take down Spruce trees at side of building. Crane assisted tree removal, brush chipped logs staged and left on site.  Site access required at plumbing shop, partial fire hall access blocked and street light disconnect required.	1	4,500.00	GST	4,500.00
<b>Tree Removal</b> Take down 4th Spruce tree as requested.	1	800.00	GST	800.00
Invoices payable by E-transfer and Cheque. We genuinely appreciate your business and look forward to your call in the future.		<b>SUBTOTAL</b>		5,300.00
		<b>GST @ 5%</b>		265.00
		<b>TOTAL</b>		5,565.00
		<b>TOTAL DUE</b>		<b>\$5,565.00</b>



## CHIEF ADMINISTRATIVE OFFICER REPORT

MEETING DATE: JULY 15, 2024

### 1. Tree on 1<sup>st</sup> Ave South

- a. Lloyd's Limbs took care of this on July 4<sup>th</sup>. The cost was \$420.00.

### 2. Trees at Lunkers Plumbing

- a. Fred approached the Village in regards to cost sharing the removal of 3 large spruce trees adjacent to the fire hall. This past winter, one of the other trees (since removed) fell and damaged the corner of our new addition. The quote provided by Lloyd's Limb Service is \$4500.00 and he is wondering if we will split the cost on a 50/50 basis, for a total of \$2500.00 plus GST.
- b. Fred provided the final invoice with the addition of a 4<sup>th</sup> spruce tree for \$5300.00.

### 3. Facility Security

- a. Our shop was broken into during the evening of June 12<sup>th</sup>. As far as we can tell, nothing of value was taken.
- b. Moving forward, we have proactively decided to install security cameras in all of our facilities to safeguard our assets moving forward.

### 4. CAO Meeting

- a. Met with the CAO's for the County of Vermilion River, Village of Paradise Valley and Village of Kitscoty on June 12<sup>th</sup> here in Marwayne.
- b. Mayor Mary Arnold attended in place of CAO Jim Warren.

### 5. Fire Services Meeting

- a. Met with the County of Vermilion River on June 12<sup>th</sup> regarding our fire services agreement.
- b. Increases to operating costs are being brought forward on a 50/50 cost share basis as well as an increase to the volunteer firefighters wages.

### 6. Regional Emergency Management Collective

- a. Met with the partners of the REMC on June 25<sup>th</sup> at the City of Lloydminster.

### 7. Road Projects

- a. Projects are expected to begin early August.
- b. The sidewalk crews are going to be onsite beginning the week of July 15, 2024.

**8. Marwayne Liquor Store NSF Fee**

- a. The Village of Marwayne processed a payments for the Marywayne Liquor Store and they were returned by ATB. ATB issued a letter following the chargeback to advise that the funds in the account were frozen due to attempted fraud. Administration is seeking Council approval to waive the \$50.00 NSF fee charged to their account as per the Fees and Charges Bylaw.

**9. AB Municipalities Conference**

- a. Mayor Chris Neureuter and myself (Shannon Harrower) will be attending the AB Municipalities Conference in September in Red Deer. If any other member of Council would be interested in attending, please let us know.

**10. Franchise Fee Increase**

- a. No submissions have been received so far regarding an objection to the franchise fee increase by an additional 1%.

**11. Staff Update**

- a. Shannon Kennedy is returning from maternity leave and coming back to work on July 15, 2024.

**VILLAGE OF MARWAYNE**

**Cheque Register-Summary-Bank**



**AP5090**

**Date :** Jul 10, 2024

**Page :** 1

**Time :** 2:20 pm

**Supplier :** 10 To ZARC  
**Cheque Dt. :** 10-Jul-2024 To 10-Jul-2024  
**Bank :** 01 - ATB To 99 - Penny Clearing

**Seq :** Cheque No.      **Status :** All  
**Medium :** M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount	
5007	10-Jul-2024	10	Tannas Bros. Hardware Ltd	Issued	32	C	310.05	
5008	10-Jul-2024	10001	Gas Utility CVR	Issued	32	C	491.63	
5009	10-Jul-2024	10025	Vermilion River Regional Waste	Issued	32	C	6,872.25	
5010	10-Jul-2024	10032	Receiver General For Canada	Issued	32	C	9,672.33	
5011	10-Jul-2024	10113	TELUS	Issued	32	C	356.40	
5012	10-Jul-2024	ACE	ACE	Issued	32	C	13,841.50	
5013	10-Jul-2024	AISL	AMSC Insurance Services Ltd	Issued	32	C	3,734.82	
5014	10-Jul-2024	ASC3	Alberta Municipalities Strength in Members	Issued	32	C	6,291.64	
5015	10-Jul-2024	COOP	Federated Co-Operatives Limited	Issued	32	C	190.92	
5016	10-Jul-2024	HMS2	Alberta 1171363 Ltd. Hendricks Microtech	Issued	32	C	379.83	
5017	10-Jul-2024	KNEEK	Kneen, Kathleen 'Kay'	Issued	32	C	87.93	
5018	10-Jul-2024	LLSI	Lloyd's Limb Service Inc.	Issued	32	C	420.00	
5019	10-Jul-2024	MERBO	The Meridian Source	Issued	32	C	160.13	
5020	10-Jul-2024	NIESM	Michael Niesen - Village of Marwayne Enforceme	Issued	32	C	680.19	
5021	10-Jul-2024	PT00000007	Turner, Ira	Issued	32	C	1,117.73	
5022	10-Jul-2024	RICCA	NextGen Automation	Issued	32	C	462.90	
5023	10-Jul-2024	SHAHAR	Harrower, Shannon	Issued	32	C	1,167.23	
5024	10-Jul-2024	WAGL	Wainwright Assessment Group Ltd	Issued	32	C	773.85	
<b>Total Computer Paid :</b>		<b>47,011.33</b>	<b>Total EFT PAP :</b>		<b>0.00</b>	<b>Total Paid :</b>		<b>47,011.33</b>
<b>Total Manually Paid :</b>		<b>0.00</b>	<b>Total EFT File :</b>		<b>0.00</b>			

18 Total No. Of Cheque(s) ...

**VILLAGE OF MARWAYNE**  
**Billing Register Report Detailed**



UB4110      Page : 28  
 Date : Jul 03, 2024      Time : 4:44 pm

**Report Options**

Customer Selection : All

Calculation Type : All

Batch Number

From : [2024070301]  
 To : [2024070301]

Include Billing Transaction From Transaction Maintenance : No  
 Srv. End Date On/Before : 03-Jul-2024      Final Bills Only : No

Cat	Srv	Service Description	Count	Total Discount	Total Units	Total Amt	Total Cons.	Avg. Cons.
01	WCOM	Commercial Water	25		25.00	2,766.45	353.00	14.12
01	WINS	Institutional Water	3		3.00	721.35	121.00	40.33
01	WLF	Water Line Fee	253		253.00			
01	WMUN	Municipal Properties	4		4.00		572.00	143.00
01	WPUB	Public Building Water	8		8.00	607.10	66.00	8.25
01	WRES	Residential Water	239		239.00	20,396.82	2,509.00	10.50
02	SCOM	Commercial Sewer	24		24.00	480.00		
02	SINS	Institutional Sewer	3		3.00	225.00		
02	SPUB	Public Building Sewer	8		8.00	160.00		
02	SRES	Residential Sewer	239		239.00	4,741.33		
03	GIN	Institutional Garbage	3		3.00	33.00		
03	GRES	Residential Garbage	239		239.00	7,040.88		
<b>Book 000 Totals :</b>			1048		1,048.00	37,171.93	3,621.00	
<b>Totals</b>			<b>1048</b>		<b>1,048.00</b>	<b>37,171.93</b>	<b>3,621.00</b>	

July 08, 2024

TO: The Village of Marwayne

Mayor and Council

RE: Rain Barrel rebate program

I moved to Marwayne in 2012.

Upon my own initiative, I purchased 4 large garbage cans at Walmart, cut out a whole in the cover lid, lined it with a screen so that nothing falls in and collected rain water from my roof via eavestroughs. I did not need to use tap water for my outside uses. I did NOT need to be "told" nor apply for a rebate to collect rain water for my garden and flowers. Isn't that a responsibility of the residents to look after their own property?

However, in the extreme dry years, 2021-22, I had to subsidize my watering outside with tap water as there was a shortage of rain, my barrels were dry...my water bill exceeded \$140 on a extremely dry month....a water rebate would have been so welcome although I did NOT nor do NOT expect it at all.

Yet, the Mayor & Council have decided to give credit, \$100, to citizens for purchasing rain barrels while totally ignore what the "responsible" residents have been doing for years...collecting water to water our gardens and flowers!!!

Last year, I emptied the 4 garbage cans 4 times - manually...I was 78 years old. This spring, I bought 2 more large garbage cans to collect more water.

Rain barrels are pricey; large garbage cans serve the same purpose for approximately \$20/can. Giving people \$100 credit to buy "rain Barrels" does nothing for the rest of us who have used our own common sense to look after our gardens, flowers, without tapping into our water supply.

As a responsible citizen of Marwayne, I am NOT looking for credit; I am looking for "equal" treatment and 'logic'.

..."There is no cash back option and previously purchased barrels, prior to the launch of the program, do not qualify."

Not only does this statement feel like a 'slap in the face', it's so grammatically 'perplexing'?

Ollie Kovaluk