



# Village of Marwayne

## Agenda

Regular Village Council Meeting  
Monday, April 28, 2025 @ 7:00 PM  
ATB Financial Boardroom

Page

- 1 CALL TO ORDER
- 2 ADDITIONS
- 3 ADOPTION OF AGENDA
  - 3.1 April 28, 2025 Regular Village Council Meeting

**Be it resolved that the April 28, 2025 Regular Village Council Meeting Agenda be approved as presented.**
- 4 ADOPTION OF MINUTES
  - 4.1 March 17, 2025 Regular Village Council Meeting Minutes 6 - 9

**Be it resolved that the March 17, 2025 Regular Village Council Meeting Minutes be approved as presented.**
  - 4.2 March 31, 2025 Special Village Council Meeting Minutes 10

**Be it resolved that the March 31, 2025 Special Village Council Meeting Minutes be approved as presented.**
- 5 PUBLIC HEARING/DELEGATIONS
  - 5.1 7:00pm - Shelley West and Lynne Young Appointment - Back alley flooding concerns.

**Be it resolved the Village of Marwayne receive Shelley West's & Lynne Young's back alley flooding concerns as information.**
  - 5.2 7:30 - James Oberhofer on 100 year anniversary.

**Be it resolved that the Village of Marwayne receives James Oberhofer's 100 year anniversary planning/ideas as information.**
- 6 KEY STRATEGY: ADDRESSING SERVICE NEEDS
  - 6.1 Public Works Reports 11 - 12

**Be it resolved that the Public Works Report be received as information.**
  - 6.2 Regional Water Operator Report 13

**Be it resolved that the Regional Water Operator Report be received as**

information.

7 KEY STRATEGY: SAFE & CARING COMMUNITY

7.1 Senior Support Through FCSS RFD 14

**Be it resolved that the Village of Marwayne receive the update regarding the Marwayne senior connection program and its direct relation to Family and Community Support Services (FCSS) eligibility.**

7.2 Bylaw No. 609-25 Fireworks Amendment 15 - 16

**Be it resolved that the Village of Marwayne give first reading to Bylaw No. 609-25, a bylaw of the Village of Marwayne to regulate the sale, use, and storage of fireworks.**

**Be it resolved that the Village of Marwayne give second reading to Bylaw No. 609-25, a bylaw of the Village of Marwayne to regulate the sale, use, and storage of fireworks.**

**Be it resolved that the Village of Marwayne introduce for third reading Bylaw No. 609-25, a bylaw of the Village of Marwayne to regulate the sale, use, and storage of fireworks.**

**Be it resolved that the Village of Marwayne give third and final reading to Bylaw No. 609-25, a bylaw of the Village of Marwayne to regulate the sale, use, and storage of fireworks.**

7.3 Buffalo Trails Public School Joint Use and Planning Agreement 17 - 21

**Be it resolved the Village of Marwayne approve the Buffalo Trail Public School Joint Use and Planning Agreement as presented.**

8 KEY STRATEGY: PLANNING FOR GROWTH & CHANGE

8.1 Salary Grid RFD 22 - 25

**Be it resolved that the Village of Marwayne approve Policy HR – 08 as presented.**

9 KEY STRATEGY: PURSUING OPERATIONAL & ORGANIZATIONAL EXCELLENCE

9.1 2025 Operational and Capital Budgets 26

**Be it resolved that the 2025 Operational and Capital Budgets be approved as presented.**

9.2 Bylaw No. 606-25 Rates of Taxation 27 - 28

**Be it resolved that the Village of Marwayne give first reading to Bylaw No. 606-25, a Bylaw of the Village of Marwayne to authorize the rates of taxation to be levied against assessable property for the 2025 taxation**

**year and impose a penalty on all taxes remaining unpaid.**

**Be it resolved that the Village of Marwayne give second reading to Bylaw No. 606-25, a Bylaw of the Village of Marwayne to authorize the rates of taxation to be levied against assessable property for the 2025 taxation year and impose a penalty on all taxes remaining unpaid.**

**Be it resolved that the Village of Marwayne introduce for third reading Bylaw No. 606-25, a Bylaw of the Village of Marwayne to authorize the rates of taxation to be levied against assessable property for the 2025 taxation year and impose a penalty on all taxes remaining unpaid.**

**Be it resolved that the Village of Marwayne give third and final reading to Bylaw No. 606-25, a Bylaw of the Village of Marwayne to authorize the rates of taxation to be levied against assessable property for the 2025 taxation year and impose a penalty on all taxes remaining unpaid.**

9.3 Bylaw No. 607-25 Special Culture and Recreation Rates of Taxation

29

**Be it resolved that the Village of Marwayne give first reading to Bylaw No. 607-25, a Bylaw of the Village of Marwayne to authorize the annual special culture and recreation rates of taxation to be levied against all properties for the Marwayne Agriplex debenture payments.**

**Be it resolved that the Village of Marwayne give second reading to Bylaw No. 607-25, a Bylaw of the Village of Marwayne to authorize the annual special culture and recreation rates of taxation to be levied against all properties for the Marwayne Agriplex debenture payments.**

**Be it resolved that the Village of Marwayne give third and final reading to Bylaw No. 607-25, a Bylaw of the Village of Marwayne to authorize the annual special culture and recreation rates of taxation to be levied against all properties for the Marwayne Agriplex debenture payments.**

**Be it resolved that the Village of Marwayne introduce for third reading Bylaw No. 607-25, a Bylaw of the Village of Marwayne to authorize the annual special culture and recreation rates of taxation to be levied against all properties for the Marwayne Agriplex debenture payments.**

9.4 Bylaw No. 605-25 Borrowing

30 - 31

**Be it resolved that the Village of Marwayne give second reading to Bylaw No. 605-25, a bylaw of the Village of Marwayne to incur indebtedness by the issuance of a debenture in the amount of \$236,038 for the purpose of industrial park land development.**

**Be it resolved that the Village of Marwayne give third and final reading to Bylaw No. 605-25, a bylaw of the Village of Marwayne to incur indebtedness by the issuance of a debenture in the amount of \$236,038 for the purpose of industrial park land development.**

9.5 Procedural Bylaw No. 608-25 Amendment

32 - 33

**Be it resolved that the Village of Marwayne give first reading to Bylaw No. 608-25, a bylaw of the Village of Marwayne to establish the procedures for the conduct of regular and special council meetings.**

**Be it resolved that the Village of Marwayne give second reading to Bylaw No. 608-25, a bylaw of the Village of Marwayne to establish the procedures for the conduct of regular and special council meetings.**

**Be it resolved that the Village of Marwayne give third and final reading to Bylaw No. 608-25, a bylaw of the Village of Marwayne to establish the procedures for the conduct of regular and special council meetings.**

10 ADMINISTRATIVE REPORTS

10.1 Councillor Reports

**Be it resolved that the Councillor Reports be received as information.**

10.2 Interim Chief Administrative Officer Report

34 - 36

**Be it resolved that the Interim Chief Administrative Officer Report be received as information.**

11 FINANCIAL

11.1 Cheque Distribution Report

37

**Be it resolved that the Accounts Payable Invoices being over \$5,000.00 but within budget be approved and authorized to be paid as presented. Be it further resolved that the Accounts Payable Invoices being less than \$5,000.00 but within budget be received as information.**

11.2 Bank Reconciliation Report

**Be it resolved that the March 2025 Bank Reconciliation Report be received as information.**

11.3 Monthly Utility Bill Report

38

**Be it resolved that the March 2025 Monthly Utility Bill Report be received as information.**

12 CORRESPONDENCE

12.1 RCMP Information Sessions Q&A

39 - 47

**Be it resolved the RCMP Information Sessions Q&A be received as information.**

12.2 Letters

48 - 50

**Be it resolved that the following letters be received as information:**

- **AB Municipal Affairs LAEA Letter**
- **AB Municipal Affairs Bill 50 Letter**

12.3 Government of Alberta Police Funding Model Cost 51 - 52

**Be it resolved the Government of Alberta Police Funding Model Cost be received as information.**

12.4 Atco Electric 2024 Franchise Fee Report 53 - 58

**Be it resolved the ATCO Electric 2024 Franchise Fee Report be received as information.**

13 CONFIDENTIAL

14 SETTING OF THE NEXT MEETING

14.1 May 26, 2025

**Be it resolved that the next Regular Village Council Meeting be held on May 26, 2025 at 7:00 p.m. at the ATB Financial Boardroom.**

15 ADJOURNMENT



210 2<sup>nd</sup> Avenue South, Box 113  
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**Minutes of the Regular Meeting of the Council of the Village of Marwayne**  
In the Province of Alberta, held on Monday March 17<sup>th</sup>, 2025  
Commencing at 7:00 PM in the ATB Financial Boardroom

**PRESENT**

Mayor Chris Neureuter  
Deputy Mayor Ashley Rainey  
Councillor Roger Parkyn  
Chief Administrative Officer Shannon Harrower

**1. CALL TO ORDER**

Mayor C. Neureuter called the March 17<sup>th</sup>, 2025 Village of Marwayne Council Meeting to order at 6:58 p.m. with all members in attendance.

**2. ADOPTION OF AGENDA**

**March 17<sup>th</sup>, 2025 Council Meeting Agenda**

**2025-03-01**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the March 17<sup>th</sup>, 2025 Village Council Meeting Agenda be approved with the following additions as presented:

- Cat Traps
- 2<sup>nd</sup> Street Roadway

**CARRIED**

**3. ADOPTION OF MINUTES**

**February 24<sup>th</sup>, 2025 Council Meeting Minutes**

**2025-03-02**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the February 24<sup>th</sup>, 2025 Village of Marwayne Council Meeting Minutes be approved as presented.

**CARRIED**

**4. PUBLIC HEARING/DELEGATIONS**

**Yolanda Oberhofer, President of the Marwayne Agricultural Society**

**2025-03-03**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the Village of Marwayne receive the Arena and Curling Rink Project Update as information.

**CARRIED**

**Jeff Alliston on behalf of Metrix Group LLP**

**2025-03-04**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the 2024 Audit Presentation be received as information and the 2024 Audited Financial Statements be approved as presented.

**CARRIED**



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**5. KEY STRATEGY: ADRESSING SERVICE NEEDS**

**Public Works & Water Operator Report**

2025-03-05

**Moved By Councillor R. Parkyn**

Be it resolved that the Public Works & Water Operator Reports be received as information.  
**CARRIED**

**6. KEY STRATEGY: SAFE & CARING COMMUNITY**

**RCMP Crime Statistics**

2025-03-06

**Moved By Councillor R. Parkyn**

Be it resolved that the RCMP Quarterly Crime Statistics be received as information.  
**CARRIED**

**7. KEY STRATEGY: PLANNING FOR GROWTH & CHANGE**

**Asset Management Data Extraction and Collection Proposal**

2025-03-07

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the Asset Management Data Extraction and Collection Proposal by Bar Engineering be included in the 2025 budget at a cost of \$18,900.00 plus GST.  
**CARRIED**

**8. KEY STRATEGY: PURSUING OPERATIONAL & ORGANIZATIONAL EXCELLENCE**

**Appointment of Returning Officer for 2025 General Municipal Election**

2025-03-08

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the Motion \$2024-12-05 be rescinded and that the Village of Marwayne appoint Shannon Kennedy as the Returning Officer for the 2025 General Municipal Election.  
**CARRIED**

**2025 Councillor Orientation**

2025-03-09

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the Village of Marwayne participate in the Councillor Orientation offering with the County of Vermilion River tentatively scheduled for October 30, 2025  
**CARRIED**

**2025 Council Meeting Calendar**

2025-03-10

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the October 20<sup>th</sup>, 2025 Regular Village Council Meeting be rescheduled to Monday October 27<sup>th</sup>, 2025 as a result of the General Municipal Election.  
**CARRIED**



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**8. ADMINISTRATIVE REPORTS**

**Councillor Reports**

**2025-03-11**

**Moved By Councillor R. Parkyn**

Be it resolved that the following Councillor Reports be received as information:

- November 2024 Marwayne Library Board Meeting Minutes
- Vermilion River Regional Waste Management Services Commission

**CARRIED**

**Chief Administrative Officer Report**

**2025-03-12**

**Moved By Councillor R. Parkyn**

Be it resolved that the Chief Administrative Officer Report be received as information.

**CARRIED**

**9. FINANCIAL**

**Cheque Distribution Reports**

**2025-03-13**

**Moved By Deputy Mayor. A. Rainey**

Be it resolved that the Accounts Payable Invoices being over \$5,000 but within budget be approved and authorized to be paid as presented. Be it further resolved that the Accounts Payable Invoices and Credit Card Expenses being less than \$5000 but within budget be received as information.

**CARRIED**

**Bank Reconciliation Report**

**2025-03-14**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the February 2025 Bank Reconciliation Report be received as information.

**CARRIED**

**Monthly Utility Bill Report**

**2025-03-15**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the February 2025 Monthly Utility Report be received as information.

**CARRIED**

**10. CORRESPONDENCE**

**Letters**

**2025-03-16**

**Moved By Councillor R. Parkyn**

Be it resolved that the following correspondence be received as information.

- Letter from the Minister of Municipal Affairs re: Alberta Community Partnership Grant for Regional Emergency Management Collective Project.

**CARRIED**





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**11. CONFIDENTIAL – CLOSED SESSION**

**2025-03-17**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the Village of Marwayne move to a closed session at 8:42 p.m. with all members in attendance.

**CARRIED**

**FOIP SECTION 17 – Disclosure Harmful to personal privacy –  
Advice from Officials**

**2025-02-20**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the Village of Marwayne revert to an open session at 9:29 p.m. with all members in attendance.

**CARRIED**

**2025-02-21**

**Moved By Councillor R. Parkyn**

Be it resolved that the Village of Marwayne appoint Shannon Kennedy as Interim Chief Administrative Officer effective April 7, 2025 and retain Shannon Harrower on a contract basis for a three (3) month term beginning April 7, 2025.

**CARRIED**

**12. NEXT MEETING**

**April 28<sup>th</sup>, 2025 at the ATB Financial Boardroom**

**13. ADJOURNMENT**

Being that the March 17<sup>th</sup>, 2025 Council Meeting agenda matters for the Village of Marwayne have concluded, the meeting adjourned at 9:34 p.m.

**Approved this 28<sup>th</sup> day of April 2025.**

\_\_\_\_\_  
Chris Neureuter, Mayor

\_\_\_\_\_  
Shannon Harrower, CAO



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**Minutes of the Special Meeting of the Council of the Village of Marwayne**  
In the Province of Alberta, held on Monday March 31<sup>st</sup>, 2025  
Commencing at 7:00 PM in the ATB Financial Boardroom

**PRESENT**

Mayor Chris Neureuter  
Deputy Mayor Ashley Rainey  
Councillor Roger Parkyn  
Chief Administrative Officer Shannon Harrower  
Administration & Public Works Coordinator Shannon Kennedy

**1. CALL TO ORDER**

Mayor C. Neureuter called the March 31<sup>st</sup>, 2025 Village of Marwayne Council Meeting to order at 7:01 p.m. with all members in attendance.

**2. ADOPTION OF AGENDA**

**March 31<sup>st</sup>, 2025 Special Council Meeting Agenda**  
**2025-03-22**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the March 31<sup>st</sup>, 2025 Special Village Council Meeting Agenda be approved as presented.

**CARRIED**

**3. FINANCIAL**

**Borrowing Bylaw No. 605-25**

**2025-03-23**

**Moved By Councillor R. Parkyn**

Be it resolved that the Village of Marwayne give first reading to Bylaw No. 605-25, a bylaw of the Village of Marwayne to incur indebtedness by the issuance of a debenture in the amount of \$236,038 for the purpose of industrial park land development.

**CARRIED**

**4. ADJOURNMENT**

Being that the March 31<sup>st</sup>, 2025 Special Council Meeting agenda matters for the Village of Marwayne have concluded, the meeting adjourned at 7:10 p.m.

**Approved this 28<sup>th</sup> day of April 2025.**

\_\_\_\_\_  
Chris Neureuter, Mayor

\_\_\_\_\_  
Shannon Harrower, CAO



## MARCH PUBLIC WORKS FOREMAN REPORT

Task	Completed (Yes/No) & Date	Notes
Check & Grade Back Alleys	done	
Shovel Municipal Sidewalks (After Each Snow)	OK	
Sanding (As Needed)	OK	
Get Flusher Ready for thawing culverts	OK	
Lagoon Inspection & Rotation	good	
Visual Street Sign Inspections & HWY 897 Signs (Noted in Writing in your Book)	all time	
Spring Thaw (Check Culverts, Drainage, Railway) (Open Culverts as Need & Pump Water)	good	
Hazard Assessment & Risk Management (Follow up from month prior)	OK	
Check that Outdoor Rink is Melted & Store Nets	good	
Check Fire Extinguishers (1 Office, 3 Shop, Vehicles, 2 Water Treatment Plant, 1 Fire Hall, 1 Lift Station, 2 Well House & 1 Clinic)	good	
Check First Aid Kit for Sticker (Office, Shop, Vehicles and Water Treatment Plant)	good	

Submitted by: WD

Date: 23 APRIL 2025



## **PUBLIC WORKS REPORT**

MEETING DATE: APRIL 28, 2025

### **1. Roads**

- a. ASL will be returning this spring, weather permitting, to finish up a couple outstanding items from 2024.
- b. Barr Engineering has agreed to engineer 2<sup>nd</sup> Street South to help mediate the water and ice collection on the road in front of the Legion Campground.

### **2. Water**

- a. On March 17, 2025 there was a water break at 310 3<sup>rd</sup> Avenue North. Public Works received a call to come and investigate. Alberta First Calls were made and Rusway Construction were called out to fix water main. After digging up the water line it was identified that the break happened on the homeowners side.
- b. A multi-hydrant flow test was conducted on April 07, 2025 by Velocity Water Services in regard to the Business Park Subdivision.

### **3. Sewer**

- a. Public Works tentatively planning on sewer flushing the first week of May, 2025

### **4. Employment Opportunities**

- a. Summer student is scheduled to return May 01, 2025
- b. Public Work Labourer job ad will be posted in the coming months.

### **5. Miscellaneous**

- a. Public Works employees participated in Grader Training April 14-15, 2025
- b. Mulch generated from tree removal at the future business park site will be stored at the Public Works compound for use in future landscaping projects.
- c. Two dead trees were removed on 2<sup>nd</sup> Street South



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## **Regional Operator report**

### **March 2025**

#### **Common information:**

Monthly reports up to date.

Regional Operator off from March 28<sup>th</sup> to April 6<sup>th</sup> annual vacation.

Regional Operator Water treatment, Distribution, collection and wastewater treatment certifications have been renewed.

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#### **Marwayne:**

Data for Feb. 2025 was electronically submitted on AEP site.

Consumption not great, minimum nighttime consumption at 25.5 lpm which could be winter water.

We did locate and repair one leak that dropped nighttime flows a fair bit.

One service on 3<sup>rd</sup> Ave and one on 3<sup>rd</sup> street have leaks on home owner's side and are turned off right now.

North Lift station is now sending alarms temporary fix by Bi-systems programmer.

Admin support for Marwayne on track with Level 1 prep course, passed her course exam waiting for approval to write.

Internet connection seemed a bit more stable there was less alarms.

We have received the Bi-Systems quote for the upgrade on the PLC at the plant. Looking for a second quote now.

One house on 2<sup>nd</sup> street had a frozen water line thawed out by contractor.

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## **REQUEST FOR COUNCIL DECISION**

### **SUBJECT**

Senior support through Family and Community Support Services (FCSS) Program.

### **RECOMMENDATION**

Be it resolved that the Village of Marwayne receive the update regarding the Marwayne senior connection program and its direct relation to Family and Community Support Services (FCSS) eligibility.

### **BACKGROUND**

The Family and Community Support Services (FCSS) program promotes and enhances the well-being of Albertans, families and communities. FCSS programs are intended to help individuals adopt healthy lifestyles, improve their quality of life and build capacity to prevent and deal with crisis situations should they arise. An example of FCSS programming is supporting seniors to remain connected to their communities and providing home supports.

The Village of Marwayne has an annual agreement with the Government of Alberta to jointly fund eligible services. The Village provides 20% of the joint funding each year and the Alberta Government will provide up to 80%. Of that 20%, the Village currently has two direct delivery programs through the newsletter (Community Connections) and snow removal (Senior Support).

Newsletter costs have decreased significantly as we no longer print out Newsletters to hand out to individual mailboxes at the post office as of 2024.

### **IMPLICATIONS**

A few seniors in the community have taken it upon themselves to organize weekly meet ups for retired and semi-retired individuals to connect. Currently, they are paying out of pocket for the Senior Centre weekly rental, food & coffee contributions, and games. These seniors are unsure how long they can afford to contribute to these costs due to inflation and low senior funding.

There are seniors in the community who are, or at risk of being isolated from others, the community and the resources they may need. The weekly meetup services enhance the quality of life of the retired and semi-retired by providing opportunities for connection with others, engaging in community life and accessing the resources they need. Ultimately, as a result of the weekly meet-ups at the senior centre, seniors will be more likely to live their optimal quality of life.

### **ATTACHMENTS**



## Village of Marwayne

### Amendment to the Fireworks Bylaw No. 609-25

#### A BYLAW OF THE VILLAGE OF MARWAYNE TO AMEND THE FIREWORKS BYLAW NO. 489-10

- WHEREAS** the Village of Marwayne in the Province of Alberta is permitted to amend or repeal a bylaw, under the authority and subject to the provisions of the Municipal Government Act, Statutes of Alberta 2000, Chapter M26 and amendments thereto, Section 191;
- WHEREAS** under the Municipal Government Act, Statutes of Alberta 2000, Chapter M26 and amendments thereto, Section 69 states: Consolidation of bylaws (1) A council may by bylaw authorize a designated officer to consolidate one or more of the bylaws of the municipality; (2) In consolidating a bylaw, the designated officer must (a) incorporate all amendments to it into one bylaw, and (b) omit any provision that has been repealed or that has expired;
- WHEREAS** in accordance with Section 8 of the Municipal Government Act, and Section 93 of the Freedom of Information and Protection of Privacy Act, Council may pass a bylaw establishing fees to charge for providing information and services;
- AND WHEREAS** the Council of the Village of Marwayne deems it desirable to amend the Fireworks Bylaw No. 489-10;
- NOW THEREFORE** under the authority of the *Municipal Government Act*, the Council of the Village of Marwayne, in the Province of Alberta, enacts as follows:

1. **THAT** Bylaw No. 489-10 Fireworks Bylaw under "Prohibitions" is amended as set forth below.
  - a. No retail vendor wishing to sell fireworks to persons in the Village of Marwayne must first apply and obtain written permission of Administration or designate. This position must include approval and acceptance of the storage area and the required Fire Safety Plan as outlined in the Alberta Fire Code.
2. **THAT** this bylaw amendment come into force and effect upon receiving third and final reading and having been signed by the Mayor and Chief Administrative Officer;
3. **SHOULD** any provision of this Bylaw be determined to be invalid, then such provisions shall be severed and the remaining bylaw shall be maintained.

This Bylaw shall come into force and effect upon receiving third and final reading and having been signed by the Mayor and Chief Administrative Officer for the Village of Marwayne.



**Village of Marwayne**

**Amendment to the Fireworks Bylaw No. 609-25**

**READ A FIRST TIME IN COUNCIL THIS 28<sup>th</sup> DAY OF APRIL, 2025.**

**READ A SECOND TIME IN COUNCIL THIS 28<sup>th</sup> DAY OF APRIL, 2025.**

**READ A THIRD TIME IN COUNCIL AND FINALLY PASSED THIS 28<sup>th</sup> DAY OF APRIL, 2025.**

\_\_\_\_\_  
Chris Neureuter, Mayor

\_\_\_\_\_  
Shannon Kennedy, Interim CAO



**JOINT USE AND PLANNING AGREEMENT**

THIS AGREEMENT made this \_\_\_\_\_ day of \_\_\_\_\_, 2025, A.D.

BETWEEN:

**THE VILLAGE OF MARWAYNE**  
(hereinafter referred to as “the Village”)

- and -

**BOARD OF TRUSTEES,  
BUFFALO TRAIL PUBLIC SCHOOLS**  
(hereinafter referred to as “the Board”)

**WHEREAS** the *Municipal Government Act*, R.S.A. 2000, c. M-26, Section 670.1 requires that all municipalities with school boards operating within their municipal boundaries must enter into a joint use and planning agreement with the school board;

**AND WHEREAS** the Parties are desirous of entering into an Agreement to address matters relating to the servicing, development, use, transfer, and disposal of municipal reserve, school reserve, and municipal and school reserve lands;

**NOW THEREFORE** this agreement witnesseth that the Parties hereto agree as follows:

**1. DEFINITIONS**

- a) "Agreement" means this Agreement, as amended from time to time, and any Schedules which are attached hereto and which also may be amended from time to time.
- b) "Arbitration Act" means the *Arbitration Act*, Revised Statutes of Alberta 2000, Chapter A-43, and any regulations made thereunder, as amended from time to time.
- c) "Effective Date" means \_\_\_\_\_.
- d) "Municipal Government Act" means the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, and any regulations made thereunder, as amended from time to time.
- e) "Parties" means the entities signing this Agreement collectively and Party shall mean one (1) of the signatories.
- f) "Reserve Land(s)" means municipal reserve, school reserve, or municipal and school reserve, as defined in the *Municipal Government Act*.

**2. DEVELOPMENT AND TRANSFER OF RESERVE LANDS**

- a) The need for a school site on Reserve Land shall be determined by the Board.

- b) If the Board requires Reserve Lands for a new school site, the Village shall cause to be transferred to the Board sufficient municipal reserve lands to meet the requirements of the school site for the amount of One Dollar (\$1.00) plus the cost of registration.
- c) The size and location of the school sites requires, according to the terms of this Agreement, shall be determined by mutual agreement of the Parties.
- d) When the Board requests titles to the land for school purposes, the Village shall pay all costs for the preparation of the transfer documents while the Board shall be responsible for all costs in connection with the registration of the said transfer documents.
- e) Where Reserve Lands are due as a result of subdivision of land within the corporate boundaries of the Village, the title of such Reserve Lands shall be vested in the Village.
- f) All transfers of Reserve Lands shall be in accordance with Sections 672 and 673 of the Municipal Government Act.

### **3. USE OF RESERVE LANDS**

- a) The Board agrees that when it has no immediate requirement for its share of the Reserve Land, the Village shall have the right to use the said Reserve Lands for recreational purposes until the Board requires it for school purposes, subject to the maintenance of the said Reserve Lands being at the sole cost of the Village until the Board requires it for school purposes.
- b) Whenever it is considering a development that might affect the interest of the Board, the Village shall notify the Secretary Treasurer of the School Board in writing to indicate its intention to consider the said development and the Board shall thereupon be entitled to appoint a delegate to attend and represent the Board at the meetings wherein the said development proposal will be considered.
- c) The Board shall be entitled to a share of every redevelopment levy imposed and collected by the Village in accordance with Section 647 of the Municipal Government Act, provided that the levy is used for land for school buildings for the instruction or accommodation of students of the resident of the redevelopment area.
- d) The amount of the levy to be distributed to the Board under Clause 3(c) hereof shall be determined by mutual agreement of the Parties hereto, where possible, and shall be based on established need.
- e) Where money is taken in lieu of Reserve Lands as a result of subdivision of land within the corporate boundaries of the Village, the said money shall be paid to the Village.

**Joint Use and Planning Agreement: Village & Buffalo Trail Public Schools**

Page 2 of 5

- f) As of the Effective Date, the Village shall be able to book the school facility free of charge at a time agreed upon by the School. All bookings must be confirmed in writing and shall be formally accepted by both Parties.
- g) As of the Effective Date, there are no publicly-accessible municipal facilities owned within the Village's borders. However, should a municipal facility be constructed, the Board shall be able to book the facility free of charge at a time copacetic with the Village. All bookings must be confirmed in writing and shall be formally accepted by both Parties.
- h) The Board shall be responsible for all custodial, janitorial, and maintenance services for any facilities and surrounding incorporated land owned by the Board.
- i) The Village shall be responsible for all custodial, janitorial, and maintenance services for any facilities and surrounding incorporated land owned by the Village.

**4. SERVICING OF RESERVE LANDS**

The reserve lands intended for school sites transferred by the Village under the terms of this Agreement shall be provided with municipal improvements at no cost to the Board except for the connection of all utilities to their respective utility lines as required, and for the cost of municipal improvements only if paid by the Village for that portion of the site not obtained under the municipal reserve provision of the Municipal Government Act. The set costs shall be proportional between the Parties utilizing municipal reserve lands in that area.

**5. DISPOSAL OF SCHOOL SITES**

- a) School sites acquired by the Board from the Village under the terms of this Agreement shall, when declared by the Board to be surplus to its needs, be first offered for sale to the Village. Should the Village wish to purchase the land, the purchase price shall be equal to the price previously paid to the Village by the Board plus the net cost of municipal improvements. The value of improvements shall be assessed in recognition of depreciation in accordance with time lapsed, and the fair market value of the Board's improvements to such lands.
- b) Clause 5(a) hereof shall be subject to the provisions of the Municipal Government Act, including without limitations, the approval of the Minister of Education where required, and shall apply to and become effective concerning school sites transferred to the Board according to the terms of this Agreement and declared by the Board to be surplus to its needs for educational requirements.

**6. DISPUTE RESOLUTION**

- a) In the event the Parties to this Agreement shall be unable to agree

Joint Use and Planning Agreement: Village & Buffalo Trail Public Schools

Page 3 of 5

- I. on the amount of the levy to be allotted to the Board under Clause 3(c), or
- II. on the purchase price of the depreciated net cost of municipal improvements, and fair market value of the Board's improvements, or
- III. on the size of a school site within sixty (60) days from the date upon which such issue arises, the dispute shall be finally and conclusively decided by arbitration, at the request of either Party, in accordance with the provision of the Arbitration Act, except that:
  - i. unless the Parties to this dispute shall agree within seven (7) clear days to the appointment of a single arbitrator, there shall be two (2) arbitrators to be appointed by each Party; and
  - ii. the Arbitrator(s) may not extend the time for making an award without the consent in writing of the Parties to the arbitration.

**7. SUCCESSORS**

The terms and conditions contained in this Agreement shall extend to and be binding upon the respective heirs, executors, administrators, successors, and assigns of the Village and the Board.

**8. NOTICES**

All and any required written notices in the performance and implementation of this Agreement shall be directed to the CAO and the Superintendent using the mailing address for their respective offices as shown below:

The Village of Marwayne  
210 2<sup>nd</sup> Avenue South – Box 113  
Marwayne AB T0B 2X0

Buffalo Trail Public Schools  
1041 10A Street  
Wainwright, AB T9W 2R4

Email notification to the CAO or Superintendent may also be used to provide written notices required or described in this Agreement.

**9. TERM AND REVIEW**

- a) This Agreement shall be in force as of the Effective Date and shall continue to be in effect until it is terminated by the Parties.

b) This Agreement shall be subject to an administrative review every five (5) years, with the first such review scheduled for 2030.

**10.AMENDMENTS**

Amendments to this Agreement shall be made only by the mutual written consent of the Parties to this Agreement, subject to the approval of the Minister.

**THIS AGREEMENT** is executed by the Parties as of the Effective Date.

**VILLAGE of MARWAYNE**

**BUFFALO TRAIL PUBLIC SCHOOLS**

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## **REQUEST FOR COUNCIL DECISION**

### **SUBJECT**

Salary Grid

### **RECOMMENDATION**

Be it resolved that the Village of Marwayne approve Policy HR – 08 as presented.

### **BACKGROUND**

The Village of Marwayne currently has two employees retiring this year. With retirement comes the challenge of hiring suitable staff for our open positions.

In addition, every summer the Village of Marwayne hires on a summer student through the Alberta Canada Summer Jobs Grant to help maintain the Village in the busy summer months. In 2024 the Village received \$2,100.00 in grant funding to put towards the summer students' wages.

Municipal summer student jobs are important for both students and municipalities, offering students valuable work experience, skill development, and career exploration, while enabling municipalities to build capacity and address seasonal needs.

Changing the salary grid will improve retention of summer students and attract skilled workers, reducing the need for repetitive annual training. Our current salary grid hasn't been revised since 2020, with summer student salary grid not revised since 2018.

### **IMPLICATIONS**

As the cost of living continues to rise, attracting top talent to a small municipality under our current salary structure has become increasingly difficult. With key Village staff nearing retirement, our existing compensation model is unlikely to attract the skilled professionals needed to ensure a smooth transition.

Many workers and summer students are opting to seek employment in larger municipalities, such as Lloydminster and Vermilion, where higher hourly wages are being offered.

Discussions with neighboring municipalities indicate that minimum hourly rates for summer students are being adjusted to at least \$17.00 per hour, with some starting as high as \$20.00 per hour. For example, Kitscoty has raised their summer student hourly rate to \$20.00 per hour.

In 2024 an Alberta Wage and Salary Survey was conducted. The survey reports an average hourly wage of \$30.31 for Public Works Labourers and \$25.99 for Administrative Assistants, with actual wages varying based on skill and experience level.

**Current Structure:**

Position	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Public Works Foreman	\$22.72	\$23.97	\$25.22	\$27.14	\$29.12	\$30.68	\$32.18
Public Works Labourer	\$17.50	\$19.00	\$20.50	\$22.00	\$23.00	\$24.00	\$25.58
Administrative Assistant	\$17.50	\$19.00	\$20.50	\$22.00	\$23.00	\$23.85	\$24.58
Summer Student	\$15.00	\$16.00	\$16.50	-	-	-	-

**ATTACHMENTS**

1. Policy HR 08



## POLICY – HR 08      SALARY GRID

<b>APPROVAL DATE:</b>	2006-11-03	<b>CROSS-REFERENCE:</b>	
<b>RESPONSIBILITY:</b>	Administration		
<b>APPROVER:</b>	Council	<b>APPENDICES:</b>	
<b>REVISION DATE (s):</b>	2010-11-07, 2010-12-37, 2011-12-7, 2012-03-37, 2018-11-19, 2020-11-09, 2025-04-28	<b>REVIEW DATE:</b>	2027

### POLICY STATEMENT

To establish the hourly rates of pay for Employees of the Village of Marwayne.

### OBJECTIVE

To ensure hourly rates of pay are consistent with the cost of living and comparable municipalities.

### DEFINITIONS

**CAO** is the Chief Administrative Officer for the Village of Marwayne in the Province of Alberta.

**Employee** is a full-time permanent Employee of the Village of Marwayne in the Province of Alberta.

**Employer** is the Village of Marwayne in the Province of Alberta.

**Village** is the Village of Marwayne in the Province of Alberta.





## **GUIDING PRINCIPLES**

This policy applies to all Village of Marwayne Employees, apart from those Employees with an employment contract.

The salary grid for the Village of Marwayne is as follows:

<b>Position</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>	<b>Step 6</b>	<b>Step 7</b>
Public Works Foreman	\$22.72	\$23.97	\$25.22	\$27.14	\$29.12	\$30.68	\$32.18
Public Works Labourer	\$22.00	\$23.00	\$24.50	\$26.00	\$27.50	\$28.50	\$30.00
Administrative Assistant	\$19.50	\$20.50	\$21.50	\$22.50	\$23.75	\$24.50	\$26.50
Summer Student	\$17.00	\$17.50	\$18.00	\$18.50	\$19.00	\$19.50	\$20.00

## **ROLES & RESPONSIBILITIES**

<b>ROLE/TASK</b>	<b>TITLE (s) OF PERSON RESPONSIBLE</b>
<b>HANDLING INQUIRIES &amp; COMMUNICATING POLICY</b>	Chief Administrative Officer
<b>MONITORING REVIEWS AND REVISIONS</b>	Administrative Assistant

## **EXEMPTIONS**

Overtime is paid at 1.5 times the hourly rate of the Employee and is subject to approval by the CAO.

**VILLAGE OF MARWAYNE  
2025 BUDGET SUMMARY**

	REVENUE			EXPENSES			NET			
	BUDGET 2024	YTD 2024	BUDGET 2025	BUDGET 2024	YTD 2024	BUDGET 2025	BUDGET 2024	YTD 2024	BUDGET 2025	VARIANCE (2025-2024)
<b>GENERAL</b>	(337,471)	(372,827)	(297,175)	-	-	-	(337,471)	(372,827)	(297,175)	40,296
<b>PROTECTIVE SERVICES</b>	(1,805)	(77,987)	(10,750)	57,170	105,816	75,893	55,365	27,829	65,143	9,778
<b>LEGISLATIVE</b>	-	-	-	27,330	20,763	27,500	27,330	20,763	27,500	170
<b>ADMINISTRATION</b>	-	-	-	311,526	262,711	299,216	311,526	262,711	299,216	(12,309)
<b>PUBLIC WORKS</b>	(1,704)	(19,482)	(1,709)	250,255	242,388	284,636	248,550	222,906	282,927	34,377
<b>UTILITIES</b>	(395,500)	(403,663)	(418,500)	495,717	446,730	517,724	100,217	43,067	99,224	(993)
<b>ENVIRONMENTAL HEALTH</b>	(75,999)	(84,333)	(80,000)	87,188	86,115	81,985	11,189	1,782	1,985	(9,205)
<b>COMMUNITY SERVICES</b>	(32,867)	(43,588)	(208,395)	44,346	44,401	53,628	11,479	813	(154,767)	(166,246)
<b>RECREATION &amp; CULTURE</b>	(24,554)	(7,874)	(24,554)	100,084	73,208	109,509	75,530	65,334	84,955	9,425
<b>CAPITAL</b>	(382,690)	(283,240)	(823,518)	397,340	54,447	946,700	14,650	(228,793)	123,182	108,531
<b>DEBT PRINCIPLE REPAY.</b>	(84,658)		(87,672)	84,658		87,672	-			
<b>TOTAL</b>	<b>(1,337,248)</b>	<b>(1,292,993)</b>	<b>(1,952,273)</b>	<b>1,855,614</b>	<b>1,336,580</b>	<b>2,484,462</b>	<b>518,366</b>	<b>43,587</b>	<b>532,188</b>	<b>13,823</b>

APPROVED:



## Village of Marwayne 2025 Property Tax Bylaw No. 606-25

**A BYLAW OF THE VILLAGE OF MARWAYNE TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY FOR THE 2024 TAXATION YEAR AND IMPOSE A PENALTY ON ALL TAXES REMAINING UNPAID.**

**WHEREAS** the Village of Marwayne in the Province of Alberta has prepared and adopted detailed projections of the municipal revenues, expenses and expenditures as required, at the Council meeting held on April 28<sup>th</sup>, 2025;

**WHEREAS** the estimated municipal expenditures and transfers set out in the budget for the Village of Marwayne for 2025 total \$2,484,462;

**WHEREAS** the estimated municipal revenues and transfers from all sources other than property taxation is estimated at \$1,952,274; and the balance of \$532,188 is to be raised by general municipal taxation;

**WHEREAS** the annual Alberta School Foundation Fund (ASFF) and Designated Industrial Property Tax requisitions are as follows:

Residential/Farmland	\$103,214
Non-Residential	\$19,408
<b>Combined Total</b>	<b>\$122,622</b>

Designated Industrial	\$74.56
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**WHEREAS** the Council of the Village of Marwayne is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions;

**WHEREAS** the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act, Chapter M26, Revised Statutes of Alberta, 2000;

**AND WHEREAS** the assessed value of all property in the Village of Marwayne as shown on the assessment roll is:

Residential & Farmland	\$38,052,400
Non-Residential	\$3,846,360
Linear	\$1,034,920
Designated Industrial	\$7,500
Machinery & Equipment	\$108,710
Grant in Lieu	\$66,340

<b>Total Assessment</b>	<b>\$43,116,230</b>
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**NOW THEREFORE** under the authority of the *Municipal Government Act*, the Council of the Village of Marwayne, in the Province of Alberta, enacts as follows:

1. **THAT** the Chief Administrative Officer for the Village of Marwayne is hereby authorized to levy the following rates of taxation on the

## Village of Marwayne 2025 Property Tax Bylaw No. 606-25



assessed value of all property as shown on the assessment roll of the Village of Marwayne and outlined in the table(s) below.

General Municipal	Assessment	Mill Rate	Tax Levy
Residential/Farmland	\$38,052,400	10.8000	\$413,249
Non-Residential	\$3,846,360	14.7500	\$71,999
Minimum Tax (Estimate)	-	-	\$44,248
<b>TOTAL (INCL. M/E, DIP, GPOT)</b>	<b>\$43,116,230</b>	-	<b>\$532,188</b>

Requisitions	Assessment	Mill Rate	Tax Levy
ASFF Residential/Farmland	\$38,052,400	2.7124	\$103,214
ASFF Non-Residential	\$3,846,360	3.9699	\$19,408
Designated Industrial/Linear	\$1,042,420	0.0765	\$79.74

2. **THAT** the minimum amount payable per parcel as property tax for general municipal purposes is \$1050
3. **THAT** all property taxes payable to the Village of Marwayne be due and payable in full on or before June 30<sup>th</sup>, 2025;
4. **THAT** on the 1<sup>st</sup> day of July, 2025, a penalty of 12% will be applied and added to any current taxes not paid on or before June 30<sup>th</sup>, 2025;
5. **THAT** on the 1<sup>st</sup> day of January 2026, a penalty of 6% will be applied and added to any arrears taxes not paid on or before December 31<sup>st</sup>, 2025.
6. **SHOULD** any provision of this Bylaw be determined to be invalid, then such provisions shall be severed and the remaining bylaw shall be maintained.

This Bylaw shall come into force and effect upon receiving third and final reading and having been signed by the Mayor and Chief Administrative Officer for the Village of Marwayne.

**READ A FIRST TIME IN COUNCIL THIS 28<sup>TH</sup> DAY OF APRIL, 2025.**

**READ A SECOND TIME IN COUNCIL THIS 28<sup>TH</sup> DAY OF APRIL, 2025.**

**READ A THIRD TIME IN COUNCIL AND FINALLY PASSED THIS 28<sup>TH</sup> DAY OF APRIL, 2025.**

\_\_\_\_\_  
Chris Neureuter, Mayor

\_\_\_\_\_  
Shannon Kennedy, Interim CAO

## Village of Marwayne

### 2025 Special Culture and Recreation Tax Bylaw No. 607-25



#### A BYLAW OF THE VILLAGE OF MARWAYNE TO AUTHORIZE THE ANNUAL SPECIAL CULTURE AND RECREATION RATES OF TAXATION TO BE LEVIED AGAINST ALL PROPERTIES FOR THE MARWAYNE AGRIPLEX DEBENTURE PAYMENTS.

- WHEREAS** the Village of Marwayne in the Province of Alberta deems it appropriate to levy a special culture and recreation tax to assist in covering the costs of the debenture for the Marwayne Agriplex;
- WHEREAS** funds are required to meet the Village's financial obligation of remitting the annual debenture payments for the Marwayne Agriplex;
- WHEREAS** the estimated municipal revenues from the special culture and recreation tax are \$22,454 and these revenues will satisfy the 2025 debenture payments for the Marwayne Agriplex;
- AND WHEREAS** the entire Village of Marwayne benefits from the Marwayne Agriplex;
- NOW THEREFORE** under the authority of the *Municipal Government Act*, the Council of the Village of Marwayne, in the Province of Alberta, enacts as follows:
1. **THAT** the Chief Administrative Officer for the Village of Marwayne is hereby authorized to levy \$74.60 on the assessed value of all property as shown on the 2025 assessment roll of the Village of Marwayne.
  2. **THAT** the special culture and recreation tax levy shall be applied to the 2025 notice of assessments and subject to the same provisions as set forth under the Village of Marwayne's Rates of Taxation Bylaw No. 606-25.
  3. **SHOULD** any provision of this Bylaw be determined to be invalid, then such provisions shall be severed and the remaining bylaw shall be maintained.

This Bylaw shall come into force and effect upon receiving third and final reading and having been signed by the Mayor and Chief Administrative Officer for the Village of Marwayne.

**READ A FIRST TIME IN COUNCIL THIS 28<sup>th</sup> DAY OF APRIL, 2025.**

**READ A SECOND TIME IN COUNCIL THIS 28<sup>th</sup> DAY OF APRIL, 2025.**

**READ A THIRD TIME IN COUNCIL AND FINALLY PASSED THIS 28<sup>th</sup> DAY OF APRIL, 2025.**

\_\_\_\_\_  
Chris Neureuter, Mayor

\_\_\_\_\_  
Shannon Kennedy, Interim CAO

**Village of Marwayne**  
**Borrowing Bylaw No. 605-25**



**A BYLAW OF THE VILLAGE OF MARWAYNE TO INCUR INDEBTNESS BY THE ISSUANCE OF A DEBENTURE IN THE AMOUNT OF \$236,038 FOR THE PURPOSE OF INDUSTRIAL PARK LAND DEVELOPMENT.**

**WHEREAS**

the Council of the Village of Marwayne has decided to issue a bylaw pursuant to Section 258 of the Municipal Government Act to authorize the financing, undertaking and completion of the Industrial Park Land Development.

Plans and specifications have been prepared and the total cost of the project is estimated to be \$772,236.95 and the Village of Marwayne estimates the following grants and contributions will be applied to the project:

<b>GRANTS</b>	\$265,266
<b>RESERVES</b>	\$270,932.95
<b>DEBENTURE</b>	\$236,038
<b>TOTAL PROJECT COST</b>	\$772,236.95

In order to complete the project it will be necessary for the Village of Marwayne to borrow the sum of \$236,038, for a period not to exceed fifteen (15) years, from the Province of Alberta, by the issuance of a debenture on the terms and conditions referred to in this bylaw.

The estimate lifetime of the project financed under this bylaw is equal to, or in excess of, seventy-five (75) years.

The principal amount of the outstanding debt of the Village of Marwayne at December 31, 2024 is \$1,585,150 and no part of the principal or interest is in arrears.

All required approvals for the project have been obtained and the project is in compliance with all Acts and Regulations of the Province of Alberta.

**NOW THEREFORE**

under the authority of the *Municipal Government Act*, the Council of the Village of Marwayne, in the Province of Alberta, enacts as follows:

1. That for the purpose of constructing the Industrial Park the sum of TWO HUNDRED THIRTY SIX THOUSAND AND THIRTY EIGHT DOLLARS (\$236,038.00) be borrowed from the Alberta Capital Finance Authority or another authorized financial institution by way of debenture on the credit and security of the Village of Marwayne at large, of which amount the full sum of \$236,038 is to be paid by the Village of Marwayne at large.
2. The proper officers of the Village of Marwayne are hereby authorized to issue debenture(s) on behalf of the Village of Marwayne for the amount and purpose as authorized by this bylaw, namely the construction of the Reservoir Expansion.
3. The Village of Marwayne shall repay the indebtedness according to the repayment structure in effect, namely semi-annual equal payments of combined principal and interest instalments not to exceed Fifteen (15) years calculated at a rate not exceeding the interest rate fixed by the Alberta Capital Finance

**Village of Marwayne**  
**Borrowing Bylaw No. 605-25**

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Authority, or another authorized financial institution, on the date of the borrowing, and not to exceed 6 (six) percent.

4. The Village of Marwayne shall levy and raise in each year municipal taxes sufficient to pay the indebtedness.
5. The indebtedness shall be contracted on the credit and security of the Village of Marwayne.
6. The net amount borrowed under the bylaw shall be applied only to the project specified by this bylaw.

**SHOULD** any provision of this Bylaw be determined to be invalid, then such provisions shall be severed and the remaining bylaw shall be maintained.

This Bylaw shall come into force and effect upon receiving third and final reading and having been signed by the Mayor and Chief Administrative Officer for the Village of Marwayne.

**READ A FIRST TIME IN COUNCIL THIS 31<sup>st</sup> DAY OF MARCH, 2025.**

**READ A SECOND TIME IN COUNCIL THIS 28<sup>th</sup> DAY OF APRIL, 2025.**

**READ A THIRD TIME IN COUNCIL AND FINALLY PASSED THIS 28<sup>th</sup> DAY OF APRIL, 2025.**

\_\_\_\_\_  
Chris Neureuter, Mayor

\_\_\_\_\_  
Shannon Kennedy, Interim CAO



## **Village of Marwayne**

### **Amendment to the Procedural Bylaw No. 608-25**

#### **A BYLAW OF THE VILLAGE OF MARWAYNE TO ESTABLISH THE PROCEDURES FOR THE CONDUCT OF REGULAR AND SPECIAL COUNCIL MEETINGS.**

- WHEREAS** the Village of Marwayne in the Province of Alberta is permitted to amend or repeal a bylaw, under Section 627 of the *Municipal Government Act* (MGA), R.S.A. 2000, Chapter M-26, as amended, authorizes a municipality to establish procedures for the conduct of Council meetings;
- AND WHEREAS** under the Municipal Government Act, Statutes of Alberta 2000, Chapter M26 and amendments thereto, the Council of the Village of Marwayne deems it necessary to establish procedures for the conduct of meetings including Regular Council and Special Council meetings;
- AND WHEREAS** the Council of the Village of Marwayne deems it desirable to amend the Procedural Bylaw No. 590-22
- NOW THEREFORE** under the authority of the Municipal Government Act, the Council of the Village of Marwayne, in the Province of Alberta, duly assembled hereby enacts as follows:

1. **THAT** Bylaw No. 590-22 Procedural Bylaw Section "Electronic Meetings" is amended as set forth below:

#### **5. ELECTRONIC MEETINGS**

- 5.1 Council may conduct Regular or Special Council Meetings by means of electronic or other communication facilities.
  - 5.2 Council must provide for Public Hearings to be conducted by electronic means.
  - 5.3 A Councillor may participate in a Regular or Special Council Meeting by means of electronic or other communication facilities if:
    - 5.3.1 There is quorum of other members of Council situated in the place of the meeting to ensure that the meeting may continue and decisions can be made if the communication facilities failed.
  - 5.4 Councillors who participate in meetings by means of electronic or other communications will verbally provide their vote to the Chief Administrative Officer.
  - 5.5 A Councillor may attend or vote by electronic or other communication facilities a maximum of three meetings in a calendar year unless otherwise approved by Council.
- 6 **THAT** this bylaw amendment come into force and effect upon receiving third and final reading and having been signed by the Mayor and Chief Administrative Officer;



**Village of Marwayne**

**Amendment to the Procedural Bylaw No. 608-25**

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- 7 **SHOULD** any provision of this Bylaw be determined to be invalid, then such provisions shall be severed and the remaining bylaw shall be maintained.

This Bylaw shall come into force and effect upon receiving third and final reading and having been signed by the Mayor and Chief Administrative Officer for the Village of Marwayne.

**READ A FIRST TIME IN COUNCIL THIS 28<sup>th</sup> DAY OF APRIL, 2025.**

**READ A SECOND TIME IN COUNCIL THIS 28<sup>th</sup> DAY OF APRIL, 2025.**

**READ A THIRD TIME IN COUNCIL AND FINALLY PASSED THIS 28<sup>th</sup> DAY OF APRIL, 2025.**

\_\_\_\_\_  
Chris Neureuter, Mayor

\_\_\_\_\_  
Shannon Kennedy, Interim CAO



## INTERIM CHIEF ADMINISTRATIVE OFFICER REPORT

APRIL 28<sup>TH</sup>, 2025

### MEETINGS & EVENTS

- **Regional Emergency Management Meeting**
  - Attended the REMC meeting at the City of Lloydminster on April 8, 2025.
    - Plan to review Marwayne's Emergency Management Bylaw to reflect the support of Lloydminster Director of Emergency Management in an event of a local emergency. The Village of Kitscoty currently has a Bylaw Draft in the works.
    - The City of Lloydminster was awarded \$20,000 from the Emergency Management Preparedness Program (EMPP) to put towards regional training support.
    - I will be attending training for ICS 300 training April 30 – May 02, 2025
- **Vermilion River Regional Alliance**
  - Attended the VRRR meeting hosted by the Village on April 3, 2025.
    - The County of Vermilion River hired an Economic Development Employee to help advocate more for VRRR community needs.
    - Main concerns outlined were health care concerns (ambulance/fire services job retention and infrastructure updates), emergency services (vacancies/retention), education concerns (employe more educational assistants/more programs in smaller municipal schools), and housing concerns (senior housing/homelessness issues)
- **Subdivision and Development Appeal Board**
  - Completed the SDAB Clerk Training on April 9, 2025, in accordance with the requirements of the Municipal Government Act and the matters related to Subdivision and Development Regulation.
- **Alberta Municipal Clerks Association**
  - Attended the AMCA conference in Canmore from April 23 through to the 25, 2025.
    - Discussions were had regarding Bill 20 updates that are needed in place as of April 30, 2025 (Procedural Bylaw No. 608-25 Amendment)
      - Public Hearings must by bylaw be provided by electronic means.
      - Council conflict of interest or perceived conflict of interest.
    - Discussions on Bill 50 (2<sup>nd</sup> read scheduled for April 30, 2025) and factoring implications if passed without amendments.

- Code of Conduct removal
- New obligations of Administration if informing Council within 72 hours of natural persons powers
- **Agricultural Society**
  - Administration has prepared the agreements for signature for the curling rink/arena as well as the office space. Administration has notified the AG Society that the agreements are at the office pending their signature.
  - Ag Society advised of transformer installation needed through ATCO at the arena at no cost to the Village.
  - Marwayne Lil Critters Playschool have decided to take the current playground that is stored in the Public Works compound. Administration provided the correct contact information for the playschool to contact and get details on install. Marwayne Lil Critters will be getting quotes on any additional gravel/wood chips/sand that may be needed. Council may get a request for in kinds contributions on additions
    - Council previously agreed to contribute \$5,000 towards playground installation.
- **Alberta Municipalities Annual Conference and Trade Show**
  - Administration has reserved 3 rooms at the Marriott Downtown Calgary for the November 2025 Alberta Municipalities Conference. Registration can be completed closer to when we have a better idea of who is attending.

### PROJECT UPDATES

- **Basketball and Pickleball Court**
  - Gameday sports scheduled their concrete company to scope out the concrete work to be done on May 05, 2025.
  - Currently scheduling General Fence to come out and remove the east side of the basketball court fence so that contractors have ample room.
  - Contacted Garrett with Tar-Row Construction to remove existing basketball poles. He will be removing within the next couple weeks.
  - Quinn with Valleyfield Electric will be trenching a new power line to the arena early May. He will also be updating the basketball court lights.
  - Advised that May/June will be best for installation.
- **Area Structure Plan**
  - Billboard is going to be overlayed with a "Future Home of Veikl Agro" decal to advertise their new business in the coming weeks.
  - A multi-hydrant flow test has been conducted by Velocity Water Services on April 07, 2025 to finalize the water modeling for the Business Park Subdivision at a cost of \$4,691.20 plus GST.

- Tenders have been posted as of April 23, 2025 with a closing date of May 01, 2025 at 2:00PM.

### OTHER

- **Canda Summer Jobs**
  - Government of Canada approved \$2,100 towards summer student employment for 2025.
- **Financial Reporting**
  - LGFF Capital SFE has been submitted as of April 3, 2025.
  - Currently waiting on a response from CCBF SFE to have the basketball court project accepted to submit by May 01, 2025.
  - Still waiting on the Financial Information Return (FIR) and Audited Financial Reports (without watermarks) to be provided from Metrix Group to upload to our website by May 1, 2025.
- **Grants**
  - Administration is currently preparing the application for a community 100<sup>th</sup> anniversary grant in the amount of \$25,000 (small capital project) and up to \$250,000 for anniversary event through the Building Communities through Arts and Heritage Grant Funding Program due April 30<sup>th</sup>, 2025.

## VILLAGE OF MARWAYNE

### Cheque Register-Summary-Bank



MARWAYNE

AP5090

Date : Apr 24, 2025

Page : 1

Time : 4:47 pm

Supplier : 10 To ZARC

Pay Date : 17-Mar-2025 To 24-Apr-2025

Bank : 01 - ATB To 99 - Penny Clearing

Seq : Cheque No.

Status : All

Medium : M=Manual C=Computer E=EFT-PA

Print Signature Block : No

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
00017-0001	18-Mar-2025	ASC	AMSC Insurance Services Ltd	Cleared	43	T	4,207.01
5136	14-Nov-2024	NIESM	Michael Niesen - Village of Marwayne Enforceme	Cancelled	53	C	-686.33
00017-0002	18-Mar-2025	COOP	Federated Co-Operatives Limited	Cleared	43	T	790.02
00017-0003	18-Mar-2025	METGR	Metrix Group LLP	Cleared	43	T	10,500.00
00017-0004	18-Mar-2025	NIESM	Michael Niesen - Village of Marwayne Enforceme	Cleared	43	T	691.48
5173	16-Jan-2025	LGAA	Local Government Administration Association of /	Cancelled	44	C	-275.00
00018-0001	02-Apr-2025	ASC3	Alberta Municipalities Strength in Members	Issued	48	T	7,209.92
00018-0002	02-Apr-2025	AISL	AMSC Insurance Services Ltd	Issued	48	T	2,262.04
00018-0003	02-Apr-2025	ASC	AMSC Insurance Services Ltd	Issued	48	T	109.50
00018-0004	02-Apr-2025	BAREN	BAR Engineering	Issued	48	T	28,426.62
00018-0005	02-Apr-2025	COOP	Federated Co-Operatives Limited	Issued	48	T	260.38
00018-0006	02-Apr-2025	FOCM	Federation of Canadian Municipalities	Issued	48	T	276.02
00018-0007	02-Apr-2025	MCSNE	MCSNet-Lemalu Holdings Ltd.	Issued	48	T	73.40
00018-0008	02-Apr-2025	RICCA	NextGen Automation	Issued	48	T	245.79
00018-0009	02-Apr-2025	18	Rusway Construction	Issued	48	T	7,976.34
00018-0010	02-Apr-2025	SABRIN	Sabrina Schliemann	Issued	48	T	120.00
00018-0011	02-Apr-2025	10025	Vermilion River Regional Waste	Issued	48	T	6,373.13
5225	28-Mar-2025	10	Tannas Bros. Hardware Ltd	Issued	47	C	275.04
5226	28-Mar-2025	10001	Gas Utility CVR	Cleared	47	C	1,873.68
5227	28-Mar-2025	10113	TELUS	Cleared	47	C	418.62
5228	28-Mar-2025	AUL	Aultman Construction LTD	Issued	47	C	556.50
5229	28-Mar-2025	BECL	Bi-Systems Electric & Controls Ltd.	Issued	47	C	1,209.05
5230	28-Mar-2025	COL	City of Lloydminster	Issued	47	C	1,629.00
00019-0001	17-Apr-2025	ACE	ACE	Issued	52	T	13,793.80
00019-0002	17-Apr-2025	ASC3	Alberta Municipalities Strength in Members	Issued	52	T	7,009.77
5231	28-Mar-2025	KENNS	Kennedy, Shannon	Issued	47	C	64.80
5232	28-Mar-2025	KTL	Kat Traks Ltd.	Issued	47	C	135.10
00019-0003	17-Apr-2025	ASC	AMSC Insurance Services Ltd	Issued	52	T	3,016.01
00019-0004	17-Apr-2025	AUMSE	Association of Alberta Municipalities	Issued	52	T	1,555.69
5233	28-Mar-2025	LGAA	Local Government Administration Association of /	Issued	47	C	210.00
5234	28-Mar-2025	RSL	Reid & Wright Advertising Ltd.	Issued	47	C	336.00
00019-0005	17-Apr-2025	COOP	Federated Co-Operatives Limited	Issued	52	T	1,214.66
00019-0006	17-Apr-2025	MCSNE	MCSNet-Lemalu Holdings Ltd.	Issued	52	T	73.40
5235	15-Apr-2025	10113	TELUS	Issued	51	C	393.88
5236	15-Apr-2025	AGLIN	John Deere Financial Inc	Issued	51	C	340.20
00019-0007	17-Apr-2025	NIESM	Michael Niesen - Village of Marwayne Enforceme	Issued	52	T	691.48
00019-0008	17-Apr-2025	TAXER	TAXERVICE	Issued	52	T	916.65
5237	15-Apr-2025	HAMBR	Hames, Brittany	Issued	51	C	352.50
5238	15-Apr-2025	HSSC	Hach Sales & Service Canada LP	Issued	51	C	3,593.10
5239	15-Apr-2025	LUNPL	LUNKERS PLUMBING Inc.	Issued	51	C	1,077.51
5240	15-Apr-2025	MBE3	Marwayne Community Hall	Issued	51	C	10,850.00
5241	15-Apr-2025	MERBO	The Meridian Source	Issued	51	C	317.63
5242	15-Apr-2025	MPS	Municipal Planning Services (2009) Ltd.	Issued	51	C	1,328.25
5243	15-Apr-2025	PATLAW	Patriot Law	Issued	51	C	1,071.00
5244	15-Apr-2025	PROVPO	Government of Alberta	Issued	51	C	25,675.00
5245	15-Apr-2025	ROLLIN	Rolling Green Fairways	Issued	51	C	773.40
5246	15-Apr-2025	SHADOW	Shadow Tree Services	Issued	51	C	997.50
5247	15-Apr-2025	VELOC	Velocity Water Services	Issued	51	C	4,295.76

Total Computer Paid : 56,812.19

Total EFT PAP : 0.00

Total Paid : 154,605.30

Total Manually Paid : 0.00

Total EFT File : 97,793.11

48 Total No. Of Cheque(s) ...

**VILLAGE OF MARWAYNE**  
**Billing Register Report Detailed**



UB4110      Page : 28  
 Date : Apr 01, 2025      Time : 3:20 pm

**Report Options**

Customer Selection : All

Calculation Type : All

Batch Number

From : [2025040101]  
 To : [2025040101]

Include Billing Transaction From Transaction Maintenance : No  
 Svc. End Date On/Before : 01-Apr-2025      Final Bills Only : No

Cat	Srvc	Service Description	Count	Total Discount	Total Units	Total Amt	Total Cons.	Avg. Cons.
01	WCOM	Commercial Water	24		24.00	2,388.15	271.00	11.29
01	WINS	Institutional Water	3		3.00	1,093.80	192.00	64.00
01	WLF	Water Line Fee	250		250.00			
01	WMUN	Municipal Properties	4		4.00		2.00	0.50
01	WPUB	Public Building Water	7		7.00	721.80	92.00	13.14
01	WRES	Residential Water	236		236.00	20,393.10	2,254.00	9.55
02	SCOM	Commercial Sewer	24		24.00	540.00		
02	SINS	Institutional Sewer	3		3.00	232.50		
02	SPUB	Public Building Sewer	7		7.00	157.50		
02	SRES	Residential Sewer	236		236.00	5,310.00		
03	GINs	Institutional Garbage	3		3.00	33.00		
03	GRES	Residential Garbage	236		236.00	7,009.20		
<b>Book 000 Totals :</b>			<b>1033</b>		<b>1,033.00</b>	<b>37,879.05</b>	<b>2,811.00</b>	
<b>Totals</b>			<b>1033</b>		<b>1,033.00</b>	<b>37,879.05</b>	<b>2,811.00</b>	

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## Commonly Asked Questions

The Government of Alberta is enhancing civilian governance of RCMP-policed communities to ensure they have a voice in setting local and province-wide policing priorities and performance goals by creating municipal and regional policing committees, as well as a Provincial Police Advisory Board.

This document provides answers to questions that were asked during the information sessions, which were held Dec. 17 and 18, 2024. Where appropriate, we have included updated information to reflect the current state and provide an accurate response.

### Information Session 1: Municipal Population over 15,000

Will there be any further regulation change or direction on structure/operations of the committees forthcoming?

The act and the regulations came into force March 1, 2025. Further amendments or new regulations are not anticipated in the short term.

Is there an expectation as to when the committees need to be operational?

Due to the development of a new enhanced security check process for police governance bodies, most committees will experience delays in their appointment process. However, the expectation is that municipalities are taking all necessary steps to establish their bylaws and recruit/appoint members, as quickly as possible.

Municipal elections are happening in the fall. Could we delay appointing committee members until after the election?

As above, the legislation and accompanying regulations are in force. The expectation is that municipalities take all necessary steps to establish their committees, or appoint members, as soon as possible.

Why was the timeline for implementation so tight?

We recognize some communities may need more time to determine the best approach and to develop and pass a bylaw. We will remain connected with individual communities to gauge their progress towards implementing the bylaw and appointing committee members.

Our policing committee has a committee member code of conduct that has been established in the bylaw. Can that stay or does it have to be removed?

The legislation sets out a minimum standard. Municipalities may wish to ensure they have a suite of policies governing their policing committee and a code of conduct is highly recommended.

Does the act require that the committee be established through bylaw?

The committee would be established through the municipality's usual bylaw channels. Training materials are available through the Government of Alberta's Police Governance E-Learning Training Program. Bylaw templates and other useful resources are available on the Alberta Association of Police Governance's website: [aapg.ca](https://aapg.ca).

We recognize that passing bylaws can take time and may require community consultation.

Classification: Protected A



Can you elaborate on the process of a ministerial appointment to the committees? What will be the process? What will be the criteria for selection? Does a municipality have any input on this?

Ministerial appointments to committees follow the appointment process for agencies, boards and commissions coordinated by the Government of Alberta. There are a few methods for provincial appointments to municipal governance bodies. The Minister may choose to appoint members either directly or through an open competition or a combination of these two methods.

Provincial appointments will proceed in a manner that ensures the best representation on the governance bodies.

The Government of Alberta recognizes the critical importance of local oversight and input to policing. It is important to ensure community and municipality-specific concerns and trends are not overlooked, particularly for areas that have diverse and geographically dispersed populations and demographics.

The new model, consisting of a mixture of municipal and provincial appointments, ensures sufficient representation from both local and provincial government while allowing the municipalities to hold the majority of representation. This brings Alberta into alignment with other jurisdictions in Canada that facilitate provincial appointments to governance bodies.

Will the provincial appointments be limited to residents of the municipality for which the policing committee is set up?

Currently, municipal and provincial appointments are not restricted to residents of the municipality establishing the municipal policing committee.

Is it counter-intuitive to have the creation of municipal policing committees to enhance community input and involvement, while allowing for the GOA ministerial appointment of committee members?

Provincial appointees are subject to the individual bylaws of the police governance body to which they are appointed. The Minister of Public Safety and Emergency Services is responsible for ensuring that adequate and effective police services are provided across the province, and the decision to mandate provincial appointees on police governance bodies is a logical extension of the minister's mandate.

It is common practice to have provincial appointees on police boards and commissions across Canada, including B.C., Ontario, Manitoba, New Brunswick and Nova Scotia.

Our municipality has a policing committee that consists of nine members, do we need to reduce that number down to seven to align with this new regulation?

The Police Governance (Ministerial) Regulation states that a municipal policing committee shall consist of not fewer than three members and not more than seven members appointed by the municipality's council. To align with the regulation, the municipality would have to reduce the size of the municipal policing committee to seven. The minister may also make appointments to the committee.

The regulation states that if a municipal policing committee consists of:  
(a) three members, the Minister may appoint one member to the committee,  
(b) four to six members, the Minister may appoint up to two members to the committee, or,  
(c) seven members, the Minister may appoint one member for each group of three members appointed to the committee, including any remaining group that is fewer than three members.



Why are chief elected officials not allowed to chair the committee?

This provision has been in the *Police Act* since the inception of governance bodies in the legislation. Further, the legislation also states that elected officials, mayors, and vice mayors cannot be elected as a vice chair, demonstrating the committee or commission is operating outside the normal course of political influence.

Is it a correct reading of the regulations to state that a committee could, potentially, consist of only council members?

While the legislation in its current form does not explicitly require community representation on all committees – and this may allow for some committees to be composed solely of council members - the intended purpose of these requirements to ensure community representation on every committee.

The Ministry is currently reviewing this aspect of the regulation to ensure consistency across police governance bodies and to support strong community and civilian involvement in policing oversight.

For municipal policing committees, the municipality typically conducts a recruitment process to engage interested community members. Regional policing committees may also follow a similar approach or may choose to appoint a council member as their representative, based on what they determine best represents their interests at the regional level.

Public access was indicated during municipal police committee meetings - is creating public access a requirement?

Public access is a feature of police governance that creates transparency and builds the public trust. There is latitude for a municipality to decide what an appropriate level of public involvement should be. By being present and observing / participating members of the community can better understand the purpose and scope of the municipal policing committee, thereby increasing engagement, public interest and input. Typically, the structure of meetings of police governance bodies involves a public portion and a private or “in-camera” portion of meetings. In-camera portions of meetings typically are set aside for official matters having to do with personnel or detachment issues that may be sensitive or confidential in nature.

Are committee members compensated for attending meetings? Are the provincially appointed members going to be compensated?

Municipal policing committees are formed under municipal bylaw and remain a municipal responsibility, meaning that municipalities are responsible for the costs of establishing, administering, and sustaining membership of municipal and regional policing committees. This also applies to provincially appointed members who are expected to participate at the same level.

Municipalities do have the option of using a portion of their annual Police Support Grant, which allows funds to be used for governance and local police oversight.

Communities with populations between 5,000 and 15,000 may also take the opportunity to share costs related to RCMP governance by becoming part of a regional policing committee.

Can you explain the expectations and standards surrounding the new required community safety plans?

The act creates a requirement for police governance bodies to create, maintain and submit community safety plans to the Ministry of Public Safety and Emergency Services. In the coming months, more information, tools, training and templates will be made available to support committees with this responsibility.

Classification: Protected A

The logo for the Government of Alberta, featuring the word "Alberta" in a stylized script font with a small red and blue square to the right.

Will there be a standardized template for municipal police committee annual reporting?

Wherever possible and as deemed useful to municipalities and governance bodies, the Ministry will work with municipalities and the Alberta Association of Police Governance to provide templates for those plans that are submitted to the Ministry in order to provide for consistency.

Were municipalities directly consulted in the creation of the committee requirement and what feedback did they give?

Albertans shared their thoughts on policing and their experiences with the police through an online survey from Dec. 3, 2020 to Jan. 4, 2021. In late 2020 and early 2021, government officials met with stakeholders, including police associations, First Nations, community leaders, municipalities, and culturally and ethnically diverse communities.

Following the proclamation of the *Police Amendment Act, 2022* a series of amendments were set to come into force over the next three years. The ministry engaged with municipalities, municipal associations and the RCMP about RCMP governance bodies, their composition, roles, and functions during January and February of 2024. The feedback helped to inform the Police Governance Regulation and the Police Governance (Ministerial) Regulation that were enabled by the *Police Amendment Act 2022*.

## Information Session 2: Regional Policing Committees

What is the composition of a regional policing committee?

Regional policing committees will consist of at least one member appointed by each municipality (with an MPSA) for a period of two to three years. They can also include additional members appointed by municipalities with the agreement of all the municipalities in the region where the municipality is located.

The four regions are: Central Alberta; Southern Alberta; Eastern Alberta and Western Alberta and utilize the regional boundaries of the Alberta RCMP in Alberta.

If we currently have a policing committee, do we have to still get ministerial approval to maintain this?

If a municipality between 5,000 and 15,000 population, with a Municipal Police Service Agreement (MPSA), currently has a policing committee and wishes to continue with that committee, they may elect to opt out of the regional policing committee.

To opt out of the regional policing committee, a municipality must seek ministerial approval by writing to the Minister to request permission to continue operating their municipal policing committee and confirming the municipal policing committee bylaw will align with the Police Governance Regulation and the Police Governance (Ministerial) Regulation.

Is there a notification or application process opt out of the regional committee. Are there certain requirements or criteria that a municipality has to meet in order to be considered?

To initiate the process of obtaining ministerial approval, a municipality should make a motion in council to opt out of the regional committee and write to the Minister requesting approval to establish their own municipal policing committee.

There is no requirement or criteria; a municipality must simply identify its intentions and the benefits to the community and confirm that the municipal policing committee bylaw will align with regulations.

Classification: Protected A



In terms of regional committees, will the province designate the regions or are they leaving it up to the municipalities to decide on the size of the committee or region?

As identified above, the regions are aligned with the current RCMP Districts (east, west, central and south). We recommend that municipalities within a region connect with each another, so they are actively and collectively aware of which communities intend to opt out and which ones want to remain in the regional committee.

Can MPSA municipalities and Provincial Police Service Agreement (PPSA) municipalities form a regional committee?

Communities policed by the PPS do not have a requirement to form a police governance body. All PPSA communities fall under the purview of the Provincial Police Advisory Board.

Informal police advisory committees or regional police advisory committees continue to exist and collaboration amongst neighboring communities is recognized as being valuable. Although these advisory groups are not recognized in legislation an MPSA community along with neighboring PPSA communities may collaborate to form an informal police advisory committee. There is more information on this topic in section 3.

What is the reasoning for requiring an enhanced security clearance as opposed to reliability status?

A modern, robust security clearance framework will help ensure the integrity of appointees, as well as information, infrastructure and reputation of the committees.

All appointees should be properly vetted to ensure public trust in government institutions and processes, which in turn would improve public safety. Security incidents within Canada's public service community, including law enforcement, have demonstrated the importance of strong vetting practices reflected in the enhanced security clearance process.

Have there been discussions on the anticipated impacts on detachment commanders to be able to support the number of committees they may have to support?

The Ministry of Public Safety and Emergency Services engages in regular meetings with Alberta RCMP K Division and remains in close contact with the division during the implementation of these governance bodies. There will be impacts, as there are with most shifts in policy at a provincial level, but the RCMP have pledged to work collaboratively with all partners to ensure the transition to this new governance framework is successful. RCMP detachments have always worked together with municipalities; the shift to this governance model is just a more formalized way of doing this. The ministry welcomes feedback from the RCMP and municipalities with respect to the new governance structures.

The same detachments will be required to align with municipal, regional, and the provincial police oversight bodies. How will conflicting priorities among these groups be handled and who ultimately directs the detachment priorities?

Alberta RCMP leadership and the RCMP Districts will determine the best way to address their participation in municipal and regional policing committees. Any issues encountered will be managed through regular meetings between the ministry and Alberta RCMP K Division.

Classification: Protected A



## Information Session 3: Provincial Police Advisory Board (PPAB)

Do we have to pass a bylaw if we fall under the PPAB?

PPSA communities who fall under the purview of the Provincial Police Advisory Board are not required to form a governance body and are not required to establish any formal bylaws at the community/municipal level. Small and rural communities with populations under 5,000 including municipal districts and counties who are policed by the RCMP will be represented by the Provincial Police Advisory Board (PPAB). The PPAB is established by the Government of Alberta.

How will representatives be selected within the four divisions?

The Minister will appoint 15 representatives following the existing appointment process to agencies, boards and commissions coordinated by the Government of Alberta. The Minister can appoint in three ways: via a direct appointment, an open competition or a combination of these methods. The act and regulations are prescriptive about the composition of the PPAB, so these requirements must be met. For the First Nations and Metis Settlements' representations, these nominations will come from the communities themselves.

As provided for in the *Police Act* and Police Governance Regulations, the PPAB will include:

- First Nations representation: The *Police Act* prescribes at least one member from a First Nation, nominated by the First Nation, and the regulation includes two additional First Nations representatives. The regulations make allowance for additional First Nations members.
- At least one member from a Metis Settlement or community, nominated by the Metis Settlement or community.
- Two Rural Municipalities of Alberta representatives.
- Two Alberta Municipalities representatives.
- Four representatives, one from each RCMP district, who are members of the community (not RCMP members).
- Three other representatives with consideration given to geographic representation, expertise and other desirable attributes that will contribute to the PPAB's ability to serve the 280+ small and rural communities it represents.

Why just three Indigenous representatives when there are four RCMP divisions?

The three Indigenous representatives are not bound by geographic districts. These representatives would serve in the broader interest of the board and may be nominated by their Nation to act in respect of the interests of all indigenous communities.

The First Nations communities policed by the RCMP are not considered municipalities and are not among the PPSA communities that fall under the *Police Act*. Instead, these communities are part of a framework agreement with the Government of Canada. Existing Community Consultative Groups apply in some of the RCMP-policed First Nations communities.

For municipal representation, does the legislation specify that PPAB membership be elected officials, or can they be community members at large?

The PPAB will be a blend of elected officials and residents from communities across Alberta.

How can PPSA communities ensure their local priorities and concerns are heard?

Communities should establish strong communication networks and channels with the PPAB to ensure their interests are represented to the ministry and Alberta RCMP. In addition, communities should expect that the PPAB will, in turn, represent information to them from the Ministry and Alberta RCMP.

The PPAB will help advance the interests of small and rural RCMP-policed communities by:

- Advising and supporting collaboration between the RCMP, communities and community agencies on integrated community safety planning.
- Representing the interests of communities served by the RCMP under a provincial police service agreement.
- Reporting annually on progress related to provincial police service priorities, provincial police service resourcing, and related initiatives.
- Working with the RCMP and the Ministry of Public Safety and Emergency Services to communicate with municipalities about provincial priorities, resourcing, and community specific challenges.

What is the mandate of the Provincial Police Advisory Board?

As per the roles and functions mentioned above, the PPAB will help foster effective communication and collaboration between the RCMP and the Ministry of Public Safety and Emergency Services with communities on matters of public safety or issues affecting their Alberta's small and rural communities.

What if the policing priorities identified by these existing regional advisory committees clash with those identified by the new PPAB?

The PPAB will represent the collective interests of small and rural communities across Alberta. Given the diverse needs of different regions, some variation in priorities is natural. The board will work to foster collaboration and ensure local concerns are heard, bringing key issues to the attention of the Government of Alberta and the RCMP.

How many meetings does the detachment commander have to go to?

Detachment commanders do not attend meetings of the PPAB. The PPAB will establish a regular meeting cycle with senior leadership at Alberta RCMP, including the commanding officer and representatives from the Ministry of Public Safety and Emergency Services. The PPAB may convene meetings on its own for its membership in deliverance of its mandate. Police members are not appointed to the PPAB.

If we have an enhanced agreement for a Community Peace Officer - does that have any impact?

The PPAB operates at a provincial level. Community Peace Officer programs are managed locally by municipalities and do not fall under the purview of the PPAB.

How is the PPAB envisioned to work with communities that have RCMP detachments that are under an MPSA for the urban portion and a portion of PPSA for the smaller rural component?

Currently, the structure for RCMP governance bodies in legislation is based upon the type of agreement via which a municipality receives policing services. PPSA communities are not required to have police governance bodies. MPSA communities do have governance obligations in administering their agreement and a responsibility to the communities they serve.

PPSA communities may form informal police advisory groups with neighbouring PPSA communities to develop a regional police advisory approach to priority setting and community safety planning. Detachments do participate in local advisory committees with the communities represented. This local advisory approach is outside the scope of legislation but has seen success over the years in Alberta communities.

Do we have to stop having our own meetings with the RCMP (where they report to council on stats, and allow council to ask questions)? What is the status of local police advisory committees?

It is recommended that municipalities' with locally established advisory groups (advisory committees) for informal regional collaborations continue current practices, as these advisory groups add value and facilitate communication within and across communities.

Many of these local and regional advisory groups have been successfully operating in the province for years. For example, Red Deer County operates a Regional Police Advisory Committee for PPSA neighbouring communities, often including other municipal representation. This configuration has proven effective in this jurisdiction as it offers excellent information sharing and engagement opportunities with the local communities and the police. It is recommended that these informal configurations continue.

Given the intent of the legislation is to promote community engagement with the RCMP, could you explain the rationale that municipalities under a PPSA cannot join a joint municipal police committee with a municipality under a MPSA.

While geographically adjacent communities served by the same RCMP detachment may benefit from collaboration, formal governance structures differ based on the type of policing agreement. The legislation does not intend to disrupt effective informal arrangements between communities. If your municipality has established informal collaboration mechanisms that are working well, we recommend maintaining these practices to continue meeting your communities' needs. The formal distinction between governance bodies exists primarily for administrative purposes but should not prevent practical cooperation that serves citizens effectively.

Municipalities under an MPSA have statutory authority over policing, including setting priorities and monitoring performance, while PPSA municipalities provide input through advisory groups without formal oversight powers. This distinction requires separate governance structures but does not prevent informal collaboration. Municipalities are encouraged to maintain any existing cooperative arrangements that effectively support local policing needs.

Can an MPSA municipality fall under the PPAB or does it have to be represented under a regional committee?

Communities with populations over 5,000 that have MPSAs must join a regional committee or have their own municipal policing committee. The PPAB is limited to only serving the needs of those policed by the PPS in an advisory capacity.

Will those interested in participating in the PPAB apply through the GOA's agencies, boards and commissions process? Will opportunities be posted publicly?

Any municipality with an interest in serving as a member on the PPAB should express their interest in writing to the Minister or through their preferred association – Rural Municipalities of Alberta or Alberta Municipalities.

Can municipalities recommend members to the PPAB for ministerial approval?

Municipalities may recommend or nominate an individual to be considered for appointment to the PPAB by writing to the Ministry to advocate on behalf of a person. Communities may also make representation through Rural Municipalities of Alberta and Alberta Municipalities on behalf of someone they feel is an excellent candidate.

Will there be a change in the legislation to recognize the configuration of MPSA and PPSA?

As with any policy change, the ministry will work with municipalities over time to assess what is working well and where adjustments may be needed. Feedback on the new RCMP governance bodies is welcome and can be shared directly with the Minister, through the PPAB, or via [albertapolicegovernance@gov.ab.ca](mailto:albertapolicegovernance@gov.ab.ca).

Were the Alberta Summer Villages Association (ASVA) engaged to provide input into the process?

An invite to the stakeholder sessions would likely have been provided by the Rural Municipalities of Alberta. They should liaise with the RMA in connection with both this matter and future engagements.

Who is responsible for costs associated with the PPAB?

All the costs related to the Provincial Police Advisory Board are borne by the province. There will be no cost to municipalities in terms of the establishment or ongoing operations of this advisory board.

Who can municipalities contact with questions about the new civilian governance bodies?

Municipalities can contact the Ministry of Public Safety and Emergency Services at [AlbertaPoliceGovernance@gov.ab.ca](mailto:AlbertaPoliceGovernance@gov.ab.ca) with questions and/or support in setting up these new governance bodies.

More information on RCMP civilian governance bodies can be found in the [Police Act](#), [Police Amendment Act](#) and in the [Police Governance Regulation](#) and [Police Governance \(Ministerial\) Regulation](#), found at Alberta King's Printer.

Classification: Protected A





ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Hays*

AR118376

March 12, 2025

Dear Chief Elected Officials:

As you are aware, changes to the *Local Authorities Election Act (LAEA)* in *Bill 20, the Municipal Affairs Statutes Amendments Act, 2024*, came into force on October 31, 2024. One of these changes prohibits the use of tabulators, voting machines, vote recorders, and automated voting systems in local elections.

This change inadvertently created a lack of clarity regarding whether Elector Assistance Terminals (EATs) would be permitted in upcoming local elections. As you may know, an EAT is an assistive voting machine that enables electors with visual or physical disabilities to vote independently and privately. EATs are not connected to the Internet or another network and create a paper ballot that records the vote cast by the elector. EATs were offered in some local jurisdictions in the 2021 general elections and to electors in the 2023 provincial general election.

Our government is planning to bring forward *LAEA* amendments in spring 2025 to clarify that local authorities may, by bylaw, offer EATs to electors. In order to offer EATs in the 2025 general local elections, a local authority will be required to pass a bylaw by June 30, 2025.

If you have any questions regarding this upcoming change, please reach out to Municipal Affairs staff by telephone at 780-427-2225 (toll-free in Alberta by first dialing 310-0000) or via email at [ma.advisory@gov.ab.ca](mailto:ma.advisory@gov.ab.ca).

Sincerely,

A handwritten signature in cursive script that reads "Ric McIver".

Ric McIver  
Minister





April 8, 2025

I am pleased to share that today, our government tabled Bill 50, the *Municipal Affairs Statutes Amendment Act, 2025*. Bill 50 makes amendments to the *Municipal Government Act (MGA)*, *Local Authorities Election Act (LAEA)*, *New Home Buyer Protection Act (NHBPA)*, and the *Safety Codes Act (SCA)* to modernize municipal processes.

The proposed amendments will strengthen local governance and reduce conflict by repealing code of conduct provisions and granting Ministerial authority to establish procedures of council. The amendments also clarify the accountability of chief administrative officers and strengthen oversight authorities of appointed Official Administrators.

Also included are amendments regarding Intermunicipal Collaboration Frameworks (ICFs) which would clarify the required content of ICFs and strengthen the dispute resolution process to ensure ICFs are adopted and implemented effectively.

Changes are also proposed to the *LAEA* to clarify administrative requirements in advance of the October 2025 municipal and school board elections. In addition, we are allowing for the use of elector assistance terminals which enable voters who live with visual or physical impairments to vote independently and privately. We are also proposing amendments to residency requirements so that residents displaced by last year's wildfire in Jasper can vote and run for office, provided they intend to return to the community.

Finally, proposed changes to the *NHBPA* and the *SCA* address stakeholder concerns with the current new home buyer protection program, the quality of new homes, affordability, and red tape.

I invite you to read Bill 50. A copy of the Bill can be found here: <https://www.assembly.ab.ca/assembly-business/bills/bills-by-legislature>. Additional information about the proposed amendments is also available here: [www.alberta.ca/modernizing-municipal-processes](http://www.alberta.ca/modernizing-municipal-processes).

.../2

Classification: Public



ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister*  
*MLA, Calgary-Hays*

I will be hosting a town hall for stakeholders to share additional information and answer questions about the proposed amendments. The town hall will take place virtually on April 16, 2025, at 6:00 PM. Please send the names and email addresses of your representative(s) who will attend to [ma.engagement@gov.ab.ca](mailto:ma.engagement@gov.ab.ca). Individuals identified by your organization will receive a link ahead of the town hall.

Sincerely,

A handwritten signature in dark ink that reads "Ric McIver".

Ric McIver  
Minister



**Public Security Division**  
10th Floor, John E. Brownlee Building  
10365 97 Street  
Edmonton, Alberta, Canada T5J 3W7  
Telephone: 780-427-3457

March 21, 2025

Ms. Shannon Harrower  
Chief Administrative Officer  
Village of Marwayne  
PO Box 113, Marwayne, AB T0B2X0

Dear Ms. Harrower:

This letter is an annual notification of the Government of Alberta's legislation for collecting a municipality's policing cost share under the Police Funding Model (PFM) Regulation. Through a system of shared responsibility between the government and municipalities, a portion of the costs of frontline policing is allotted back to each municipality based on a number of factors: population, equalized assessment, crime severity, shadow population, and detachment location.

As per the Police Funding Model (PFM) Regulation, each municipality will contribute a portion of frontline policing costs based on a 30 per cent cost recovery for the fiscal year 2024-25. Total revenue generated is estimated to be \$67,144,010 and will be reinvested in Alberta policing initiatives. For fiscal year 2025-26 and beyond, further increases to the cost recovery percentage or revenue base estimate are not planned at this time. Any changes to the PFM will not be made until consultation with municipalities has occurred, and adequate notice has been provided.

Please remit payment within 45-days of the invoice made payable to the Government of Alberta and forward to the address provided on the invoice.

Any questions related to the financial details of this invoice may be directed to the attention of Ann Chen at [ann.chen@gov.ab.ca](mailto:ann.chen@gov.ab.ca). Other background and contextual inquiries regarding the policy of PFM may be directed to Lisa Gagnier at [lisa.gagnier@gov.ab.ca](mailto:lisa.gagnier@gov.ab.ca).

Sincerely,

A handwritten signature in black ink, appearing to read "Curtis Zablocki".

C.M. (Curtis) Zablocki, O.O.M.  
Assistant Deputy Minister  
Public Security Division

Classification: Protected A

## Cost Breakdown

The provincial payment generating \$67,144,010 in revenue after modifiers is calculated on an annual basis using 50 per cent population, 50 per cent equalized assessment, and modifiers/subsidies for crime severity, shadow populations, and detachment location.

## *Provincial Data*

Revenue Generated 2024-25 after modifiers	Total Municipal Affairs Population (2023)	Total Equalized Assessment (2025)	Total Revenue Base Estimate
\$67,144,010	834,259	347,369,936,418	\$69,800,000

## *Municipal Data*

Village of Marwayne	Data/Cost Breakdown
2023Population	543
2025 Equalized Assessment	\$42,903,018
Equalized Assessment per capita	\$79,011
Population % of total for PFM	0.06509%
Equalized Assessment % of total for PFM	0.01235%
Amount based on 50% Population (A)	\$22,716
Amount based on 50% Equalized Assessment (B)	\$4,310
Total share policing cost C = (A + B)	\$27,027
<b>Less modifiers:</b>	
Subsidy from Crime Severity Index (CSI) Value (variable %) (Note 1)	\$0
Subsidy from Shadow Population (variable ) (Note 2)	
5% for No Detachment Subsidy (Note 3)	\$1,351
Total share with modifiers D= C-note 1- note 2 -note 3	\$25,675

## Notes

Population estimate is based on 2023 Municipal Affairs Population List.

Equalized Assessment – an annual calculation that measures the relative wealth of a municipality creating a common assessment base. It determines the ability of a community to pay a portion of policing costs in this context.

Municipality Population / PFM Population

Municipality Equalized Assessment / PFM Equalized Assessment

Population % of provincial x 50% population x Total Base Estimate

Equalized Assessment % x 50% x Total Base Estimate

**Note 1:** CSI Subsidy received if above rural municipal average. Accounts for volume and seriousness of crime based on incarceration rates. A three-year average is used to calculate your average CSI.

**Note 2:** Shadow Population – temporary residents of a municipality employed by an industrial or commercial establishment for a minimum of 30 days within a municipal census year. Shadow populations use the municipality's services but do not contribute to its tax base. Subsidy is up to 5% of total share.

**Note 3:** No detachment subsidy provided if town/municipality does not have access to a detachment.

Classification: Protected A



April 22, 2025

Village of Marwayne  
210 2nd Avenue South  
Marwayne, AB T0B 2X0

**RE: Electrical Distribution System – 2024 Franchise Report**

Dear Shannon Harrower,

ATCO Electric is pleased to present this annual franchise report for the Village of Marwayne.

We've been serving the Village of Marwayne since 1928 and are committed to a strong working relationship with the communities in which we live, work, and volunteer.

The information in this report will bring you up to date on our financial commitment to the Village of Marwayne, reliability statistics, system development, customer satisfaction, and the contributions we, as a company, have had the privilege to make to the community.

Additionally, ATCO recognizes the heightened risk that comes with increasingly unpredictable and extreme weather. We are proactively addressing these risks and targeting our work to mitigate the effects of extreme weather. We are committed to ensuring our networks remain safe, reliable, and resilient to climate impacts and we are working to ensure we adapt to increasingly extreme weather events to maintain the reliability of our assets and the services we provide to our communities. Please refer to the information sheet included with your franchise report to learn more about how ATCO is working to proactively mitigate the risks associated with extreme weather and wildfire.

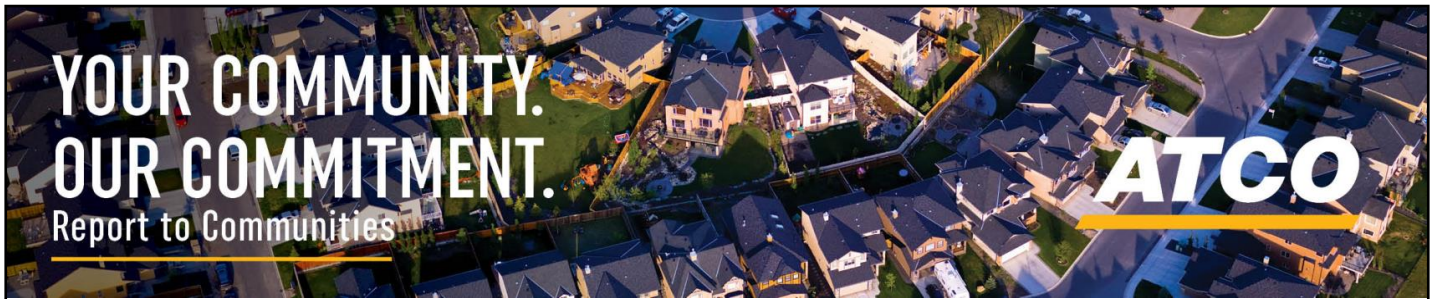
As always, ATCO Electric is happy to answer questions you may have about this report or any of the details within it. Please feel free to contact me at 780-205-0842.

Sincerely,

April 22, 2025

**JM Ares**

Customer Support Representative  
ATCO Electric  
780-205-0842  
JM.Ares@atco.com



## The Village of Marwayne

### Serving 417 Customer Sites in the Village of Marwayne

ATCO Electric strives to improve the lives of our customers by providing reliable, sustainable, innovative and comprehensive electricity solutions to our franchise communities.

### Customer Breakdown

Rate Class	2023 Number of Sites	2024 Number of Sites
Company Farm	0	0
General Service	49	49
Industrial	1	1
Oilfield	0	0
Residential	263	262
Sentinel Lights	1	1
Street Lights	105	104
<b>Total Number of Sites</b>	<b>419</b>	<b>417</b>

### Franchise Fee and Taxes

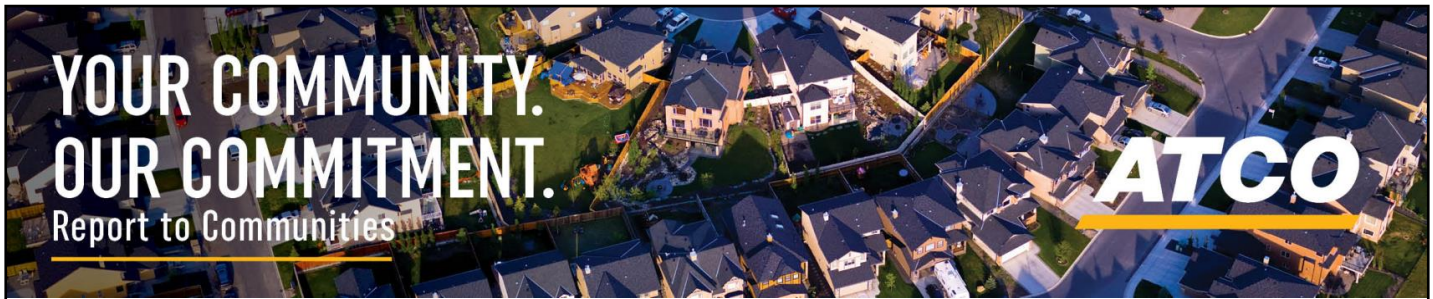
	2024 Actual	2025 Forecast
Wires Distribution Revenue	\$620,316	\$631,854
Franchise Fee %	@ 6%	@ 6%
Franchise Fee on Revenue	\$39,116	\$37,911
Distribution Linear Taxes	\$12,511	\$12,894
<b>Total Estimated Fee + Tax</b>	<b>\$51,627</b>	<b>\$50,805</b>

*Based on 2024 actual revenue, a franchise fee increase of 1% would increase fee payments by \$6,203 per year.*

### System Reliability

Reliability data is derived from the number of outages (frequency) and length of outage (duration). Most unplanned outages are due to weather or third-party contact with lines. ATCO requires planned outages to conduct maintenance and repair work or to build a new electrical line. (\*SAIDI/SAIFI definitions under Supporting Information)

Outages	2023	2024
*SAIFI (Feeder Average)	2.1	1.6
*SAIDI (Feeder Average)	3.5	5.1
ATCO Electric (System Average) SAIFI (Major Events Included)	1.8	1.7
ATCO Electric (System Average) SAIDI (Major Events Included)	12.2	5.6



## Distribution Asset Maintenance Programs

Completed in 2023	Completed in 2024	Proposed for 2025
<ul style="list-style-type: none"> <li>Ground Rod Testing</li> <li>Streetlight Patrols</li> </ul>	<ul style="list-style-type: none"> <li>Streetlight Patrols</li> </ul>	<ul style="list-style-type: none"> <li>Patrol &amp; Consenting Program</li> <li>Streetlight Patrols</li> </ul>

## Street Lights

### Inventory Summary

Lamp Type	Investment Rate
LED	104
<b>Total</b>	<b>104</b>

- Number of “lights-out” as per Schedule “C”: 0
- Number of temporary overhead repairs of streetlights: 0
- Number of underground repairs made: 0

## Community Engagement

Our ATCO EPIC program is a grassroots initiative involving employee-led committees that plan, implement and administer workplace fundraising campaigns within the company. The program combines fundraising events, auctions, friendly team competitions and employee pledges that support more than 800 charitable and non-profit organizations. **In 2024, our people raised \$2.5 million.**

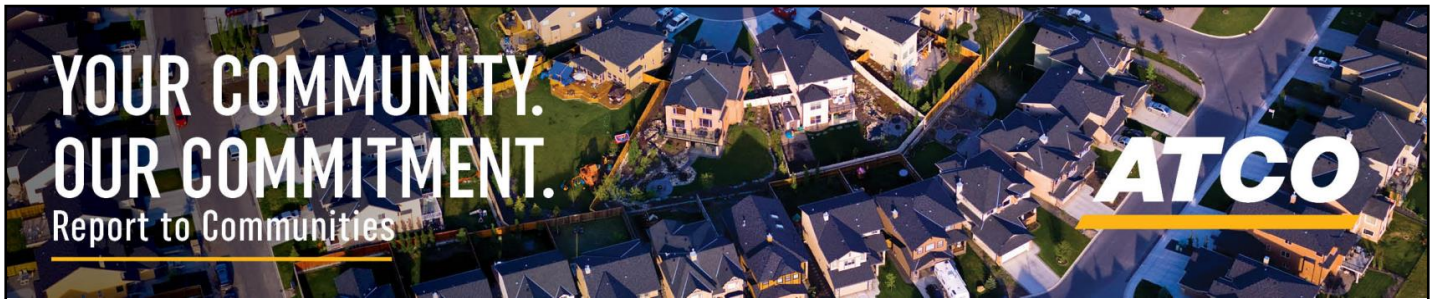
ATCO Employees in your community have participated and contributed to the following initiatives:

Donations	In-Kind Support
<ul style="list-style-type: none"> <li>Village of Marwayne: Mainstreet Festoon Installation</li> </ul>	<ul style="list-style-type: none"> <li>Marwayne AG Society: Lea Park Rodeo Street Dance</li> </ul>

## Regulatory Information

- The ATCO Electric Annual Rule 002 Service Quality and Reliability Performance Report for 2024 can be found at: [https://www.auc.ab.ca/regulatory\\_documents/service-quality-and-reliability-plans](https://www.auc.ab.ca/regulatory_documents/service-quality-and-reliability-plans)
- No customer complaints were received by the Alberta Utilities Commission for the Village of Marwayne
- ATCO Electricity rates: <https://www.atco.com/en-ca/for-home/electricity/rates-billing.html>





## Supporting Information

\*SAIFI (System Average Interruption Frequency Index): The average number of interruptions per customer.

\*SAIDI (System Average Interruption Duration Index): The total average number of hours each customer's power is interrupted.

Active outage information can be found at: <https://electric.atco.com/en-ca/power-outages/outage-map.html>.

The number of "lights out" as per Schedule "C". Lights out are identified in patrols or reported by customers. This number represents the number of lights not repaired within two (2) weeks.

More detailed information available upon request.

## Contact Us

If you have questions about ATCO's electricity distribution operations, customer service or community involvement in your area, please contact us.

**JM Ares**  
Customer Support Representative  
ATCO Electric  
(780) 205 0842  
[JM.Ares@atco.com](mailto:JM.Ares@atco.com)

**Sharla McCullough**  
Operations Services Supervisor  
ATCO Electric  
(587) 201 4707  
[Sharla.McCullough@atco.com](mailto:Sharla.McCullough@atco.com)



# ATCO Electric's Climate Adaptation and Reliability Initiatives

Why ATCO Electric Is Taking Action



**ATCO**

## Overview

Energy providers worldwide face increasing risks due to extreme weather events. The unprecedented wildfires in 2023 and the February 2024 cold stint in Alberta served as stark reminders. But the risks extend beyond these isolated incidents. Extreme heatwaves, intense storms, and prolonged droughts threaten our communities and assets.

ATCO recognizes the heightened risk that comes with the increasingly unpredictable and extreme weather we have been experiencing.

ATCO Electric is proactively addressing these risks and targeting our work to mitigate the effects of extreme weather. We are committed to ensuring our networks remain safe, reliable and resilient to climate impacts.

Our dedicated Climate Adaptation and Reliability team is working to ensure we adapt to increasingly extreme weather events to maintain the reliability of our assets and the services we provide to our communities.

## We are investigating new and innovative tools and technologies that enable us to:

- monitor and assess weather and prepare for extreme weather,
- detect weaknesses in our system so we can address them prior to weather events,
- prepare for and manage weather-related emergencies and other types of emergencies that may put our ability to serve our customers at risk,
- continue to look for ways to improve the resilience of our assets and the reliability of the services we provide.

## Practical Strategies Implemented



**Trim Site Program:** Regular vegetation management to prevent overgrowth near power lines.



**Line Condition Monitoring:** Using new technology to continuously assess power lines to detect weaknesses.



**Fire Mesh Program:** Deploying fire-resistant materials around critical infrastructure.



**Geospatial Asset Identification:** Identifying aging assets for targeted upgrades.



**AI Early Wildfire Detection:** Using artificial intelligence to detect wildfires promptly.



**Vegetation Management:** Clearing vegetation along power corridors.



**Right of Way Widening:** Expanding safe zones around power lines.



**Incident Command System:** Preparedness for weather-related emergencies.



**Supply Chain Improvements:** Proactive measures to secure critical components.



**Critical Asset Replacements:** Upgrading vulnerable infrastructure.



**Undergrounding Lines:** Burying power lines in critical areas.

## Engaging with Stakeholders

We have a dedicated stakeholder engagement team that is committed to communicating with our stakeholders and partners about our climate adaptation and reliability plans, learning about our stakeholders' priorities and concerns, and identifying areas where we can work together.



## Contact Information

Your feedback is important to us. Please contact us if you would like to learn more about this project.

Email: [CAR.Engagement@atco.com](mailto:CAR.Engagement@atco.com)

ATCO.com

