



Minutes of the Regular Meeting of the Council of the Village of Marwayne

In the Province of Alberta, held on Monday March 17th, 2025

Commencing at 7:00 PM in the ATB Financial Boardroom

PRESENT

Mayor Chris Neureuter

Deputy Mayor Ashley Rainey

Councillor Roger Parkyn

Chief Administrative Officer Shannon Harrower

1. CALL TO ORDER

Mayor C. Neureuter called the March 17th, 2025 Village of Marwayne Council Meeting to order at 6:58 p.m. with all members in attendance.

2. ADOPTION OF AGENDA

March 17th, 2025 Council Meeting Agenda

2025-03-01

Moved By Deputy Mayor A. Rainey

Be it resolved that the March 17th, 2025 Village Council Meeting Agenda be approved with the following additions as presented:

- Cat Traps
- 2nd Street Roadway

CARRIED

3. ADOPTION OF MINUTES

February 24th, 2025 Council Meeting Minutes

2025-03-02

Moved By Deputy Mayor A. Rainey

Be it resolved that the February 24th, 2025 Village of Marwayne Council Meeting Minutes be approved as presented.

CARRIED

4. PUBLIC HEARING/DELEGATIONS

Yolanda Oberhofer, President of the Marwayne Agricultural Society

2025-03-03

Moved By Deputy Mayor A. Rainey

Be it resolved that the Village of Marwayne receive the Arena and Curling Rink Project Update as information.

CARRIED

Jeff Alliston on behalf of Metrix Group LLP

2025-03-04

Moved By Deputy Mayor A. Rainey

Be it resolved that the 2024 Audit Presentation be received as information and the 2024 Audited Financial Statements be approved as presented.

CARRIED



5. KEY STRATEGY: ADRESSING SERVICE NEEDS

Public Works & Water Operator Report

2025-03-05

Moved By Councillor R. Parkyn

Be it resolved that the Public Works & Water Operator Reports be received as information.

CARRIED

6. KEY STRATEGY: SAFE & CARING COMMUNITY

RCMP Crime Statistics

2025-03-06

Moved By Councillor R. Parkyn

Be it resolved that the RCMP Quarterly Crime Statistics be received as information.

CARRIED

7. KEY STRATEGY: PLANNING FOR GROWTH & CHANGE

Asset Management Data Extraction and Collection Proposal

2025-03-07

Moved By Deputy Mayor A. Rainey

Be it resolved that the Asset Management Data Extraction and Collection Proposal by Bar Engineering be included in the 2025 budget at a cost of \$18,900.00 plus GST.

CARRIED

8. KEY STRATEGY: PURSUING OPERATIONAL & ORGANIZATIONAL EXCELLENCE

Appointment of Returning Officer for 2025 General Municipal Election

2025-03-08

Moved By Deputy Mayor A. Rainey

Be it resolved that the Motion \$2024-12-05 be rescinded and that the Village of Marwayne appoint Shannon Kennedy as the Returning Officer for the 2025 General Municipal Election.

CARRIED

2025 Councillor Orientation

2025-03-09

Moved By Deputy Mayor A. Rainey

Be it resolved that the Village of Marwayne participate in the Councillor Orientation offering with the County of Vermilion River tentatively scheduled for October 30, 2025

CARRIED

2025 Council Meeting Calendar

2025-03-10

Moved By Deputy Mayor A. Rainey

Be it resolved that the October 20th, 2025 Regular Village Council Meeting be rescheduled to Monday October 27th, 2025 as a result of the General Municipal Election.

CARRIED



9. ADMINISTRATIVE REPORTS

Councillor Reports

2025-03-11

Moved By Councillor R. Parkyn

Be it resolved that the following Councillor Reports be received as information:

- November 2024 Marwayne Library Board Meeting Minutes
- Vermilion River Regional Waste Management Services Commission

CARRIED

Chief Administrative Officer Report

2025-03-12

Moved By Councillor R. Parkyn

Be it resolved that the Chief Administrative Officer Report be received as information.

CARRIED

10. FINANCIAL

Cheque Distribution Reports

2025-03-13

Moved By Deputy Mayor. A. Rainey

Be it resolved that the Accounts Payable Invoices being over \$5,000 but within budget be approved and authorized to be paid as presented. Be it further resolved that the Accounts Payable Invoices and Credit Card Expenses being less than \$5000 but within budget be received as information.

CARRIED

Bank Reconciliation Report

2025-03-14

Moved By Deputy Mayor A. Rainey

Be it resolved that the February 2025 Bank Reconciliation Report be received as information.

CARRIED

Monthly Utility Bill Report

2025-03-15

Moved By Deputy Mayor A. Rainey

Be it resolved that the February 2025 Monthly Utility Report be received as information.

CARRIED

11. CORRESPONDENCE

Letters

2025-03-16

Moved By Councillor R. Parkyn

Be it resolved that the following correspondence be received as information.

- Letter from the Minister of Municipal Affairs re: Alberta Community Partnership Grant for Regional Emergency Management Collective Project.

CARRIED



12. CONFIDENTIAL – CLOSED SESSION

2025-03-17

Moved By Deputy Mayor A. Rainey

Be it resolved that the Village of Marwayne move to a closed session at 8:42 p.m. with all members in attendance.

CARRIED

FOIP SECTION 17 – Disclosure Harmful to personal privacy – Advice from Officials

2025-02-20

Moved By Deputy Mayor A. Rainey

Be it resolved that the Village of Marwayne revert to an open session at 9:29 p.m. with all members in attendance.

CARRIED

2025-02-21

Moved By Councillor R. Parkyn

Be it resolved that the Village of Marwayne appoint Shannon Kennedy as Interim Chief Administrative Officer effective April 7, 2025 and retain Shannon Harrower on a contract basis for a three (3) month term beginning April 7, 2025.

CARRIED

13. NEXT MEETING

April 28th, 2025 at the ATB Financial Boardroom

14. ADJOURNMENT

Being that the March 17th, 2025 Council Meeting agenda matters for the Village of Marwayne have concluded, the meeting adjourned at 9:34 p.m.

Approved this 28th day of April 2025.

Chris Neureuter, Mayor

Shannon Kennedy, Interim CAO